

# Public Document Pack

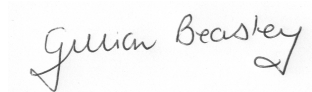


## PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING

You are hereby summonsed to attend a meeting of the Peterborough City Council, which will be held in the Council Chamber, Town Hall, Peterborough on  
**WEDNESDAY 10 OCTOBER 2012 at 7.00 pm**

### AGENDA

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Chief Executive

2 October 2012  
Town Hall  
Bridge Street  
Peterborough

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

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**MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD  
11 JULY 2012**

**The Mayor – Councillor George Simons**

**Present:**

Councillors: Allen, Arculus, Ash, Casey, Cereste, Davidson, Day, Elsey, Fitzgerald, Fletcher, Fower, JA Fox, JR Fox, Goodwin, Harper, Harrington, Hiller, Holdich, Jamil, Johnson, Khan, Knowles, Kreling, Lamb, Lane, Lee, Maqbool, Martin, McKean, Murphy, Nadeem, Nawaz, North, Over, Peach, Rush, Saltmarsh, Sandford, Scott, Seaton, Serluca, Shabbir, Shaheed, Sharp, Shearman, Simons, Stokes, Swift, Thacker, Thulbourn, Todd, Walsh

**1. Apologies for Absence**

Apologies were received from Councillors Dalton, Forbes, Miners, Sanders and Sylvester.

**2. Declarations of Interest**

Councillor Swift declared a personal non-prejudicial interest in that his sister, Mrs Audrey Chalmers, was listed as one of the recipients of the Honorary Alderman Award.

**3. Honorary Alderman Award**

Councillor Lee addressed the meeting and moved the recommendations contained within the report, including an amendment to recommendation 3, to include Mrs Bobby Day in the list of those former members of Council to be awarded the status of Honorary Alderman.

The recommendations for the award had been made by the Honours Panel and those recipients were former Councillors who had been re-elected for at least three terms and had served a minimum of 11 years continuous service.

Originally the awards were to date back to 1998, when Peterborough became a Unitary Authority, however it was determined that a number of members who had served in excess of the 11 years would not be included in the awards and therefore the awards were dated back further.

The recommendations, including the amendment, were seconded by Councillor North.

Councillor Sharp stated that he would no longer be moving his proposed amendment.

Councillor Fower moved an amendment to the recommendation, this being to remove Neville Sanders from the list of those former members of Council to be awarded the status of Honorary Alderman.

Councillor Sandford seconded the amendment and stated that in future, the process for nominating needed to be more transparent and nominees should fulfil more specific criteria.

A vote was taken (4 for, 38 against, 3 abstentions) and the amendment was defeated.

A vote was taken (42 for, 4 against, 1 abstention) on the original recommendations moved by Councillor Lee, including the amendment to include Mrs Bobby Day in the list of those former members of Council to be awarded the status of Honorary Alderman.

It was **AGREED** that Council:

1. Supports the principle of honouring former long-serving members of the Council by awarding them Honorary Alderman status;
2. Awards badges of office to any former councillor awarded the status of Honorary Alderman at a formal ceremony on a date to be agreed; and
3. Awards the status of Honorary Alderman to the following former members of Council:

John Bartlett  
John Bleakney  
Robert Burke  
Audrey Chalmers  
Mark Collins  
Bobby Day  
Yvonne Lowndes  
Ray Palmer  
David Raines  
Geoff Ridgway  
Neville Sanders  
David Thorpe

Meeting closed at 6.59 p.m.

MAYOR

**MINUTES OF COUNCIL MEETING HELD  
11 JULY 2012**

**The Mayor – Councillor George Simons**

**Present:**

Councillors Allen, Arculus, Ash, Casey, Cereste, M Dalton, Davidson, Day, Elsey, Fitzgerald, Fletcher, Forbes, Fower, JR Fox, JA Fox, Goodwin, Harper, Harrington, Hiller, Holdich, Jamil, Johnson, Khan, Knowles, Kreling, Lamb, Lane, Lee, Maqbool, Martin, McKean, Miners, Murphy, Nadeem, Nawaz, North, Over, Peach, Rush, Saltmarsh, Sanders, Sandford, Scott, Seaton, Serluca, Shabbir, Shaheed, Sharp, Shearman, Simons, Stokes, Swift, Sylvester, Thacker, Todd, Thulbourn and Walsh.

**1. Apologies for Absence**

There were no apologies for absence.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Minutes of Annual Council Meeting 23 May 2012**

The minutes of the Annual Council meeting held 23 May 2012 were agreed and signed as an accurate record.

**4. Mayors Announcement Report**

Members noted the updated report outlining the Mayor's engagements for the period 23 May 2012 to 8 July 2012.

**5. Leader's Announcements**

There were no announcements from the Leader.

**6. Chief Executive's Announcements**

There were no announcements from the Chief Executive.

**COMMUNITY INVOLVEMENT TIME**

**7. Questions with Notice by Members of the Public**

One question had been raised by a member of the public and taken as read, this was in relation to:

1. Targets for educational attainment in Peterborough during 2013, 2014 and 2015.

A summary of the question and answer raised within agenda item 7 is attached at **Appendix A** to these minutes.

**8. Questions with Notice by Members of the Council Relating to Ward Matters to Cabinet Members and to Committee Chairmen**

Questions relating to Ward matters were raised and taken as read in respect of the following:

1. The installation of adequate locks, in particular shrouded locks, on security fencing to help prevent against illegal encampments;
2. Whether a purpose built pedestrian crossing to serve both the North and Southbound bus stops adjacent to Loder Avenue on Bretton Way was required; and
3. Introducing a Cumulative Impact Policy in the Millfield area of Park Ward.

Questions unable to be dealt with at the meeting due to time constraints were in respect of the following:

4. The sale of the former Peverells care home site and its intended future use; and
5. Disposal of the former playing field land on the former John Mansfield School site.

A summary of all questions and answers raised within agenda item 8 are attached at **Appendix A** to these minutes.

#### **9. Questions with Notice by Members of the Council to representatives of the Police and Fire Authorities**

No questions to the representatives of the Police Authority or the Fire Authority were raised.

#### **10. Petitions Submitted by Members or Residents**

Councillor Allen submitted a petition from concerned local residents of Orton Waterville who were concerned at the loss of the Chequers public house to make way for a branch of Tesco's.

Councillor Shabbir submitted a petition from concerned local residents who objected to the proposed closure of Greenwood House.

### **EXECUTIVE BUSINESS TIME**

#### **11. Questions with Notice to the Leader and Members of the Executive**

Questions to the Leader and Members of the Executive were raised and taken as read in respect of the following:

1. Update on savings made by Enterprise Peterborough during 2011 / 2012;
2. The reasons for the use of consultants during the recent refurbishment of the museum;
3. The Council's policy for the use of capital receipts generated from the sale of homes for the elderly;
4. The lack of bunting and flags put up in the city centre for the Queens Diamond Jubilee and the lighting of the millennium beacon;
5. Senior Officer compensation payments upon resignation;
6. The formulation of the latest policy with regard to the future of Greenwood and Welland House.

Questions unable to be dealt with at the meeting due to time constraints were in respect of the following:

7. Review of banking arrangements in view of the recent call for criminal investigations into the operations of Barclays Bank.

A summary of all questions and answers raised within agenda item 8 are attached at **Appendix B** to these minutes.

#### **12. Questions without Notice on the Record of Executive Decisions**

Members received and noted a report summarising:

1. Decisions from the Cabinet Meeting held on 10 July 2012;
2. Use of the Council's call-in mechanism, which had not been invoked since the last meeting;

3. Special Urgency and Waiver of Call-in provision, which had not been invoked since the previous meeting; and
4. Cabinet Member Decisions taken during the period 11 April 2012 to 27 June 2012.

**Questions were asked about the following:**

Older People's Accommodation Strategy - 2012

A number of Members' raised queries in relation to the Older People's Accommodation Strategy – 2012. In summary, the main points highlighted were as follows:

- The word 'closure' should not have been included in the resolution;
- It would be possible to retain Greenwood House and Welland House without ensuite facilities;
- A wider consultation process was sought;
- There had been no dialogue with other Group Leaders;
- The report had been prepared with too much haste and the concerns of residents had not been properly taken into account;
- Were the proposed closures simply about making savings for the Council?
- What were the redundancy costs likely to be?
- Why had the Cabinet Member not visited the homes in question?
- The Leader was requested to change the wording of the resolution to state 'future of the two care homes' rather than 'proposed closure of the two care homes'.

Councillor Cereste and Councillor Fitzgerald responded to all queries and in summary, the responses were as follows:

- The Cabinet was extremely sympathetic to the situation and had been throughout;
- During the consultation, other options would also be considered if proposed and all views would be taken into consideration;
- It was in the opinion of Senior Officers that there were more adequate facilities in the city which could be offered to the current residents;
- The proposed closures were not about cost savings, but rather about improving the facilities available to residents;
- Any redundancy costs would be one off costs, however annual savings would be made each year if the homes were to be closed;
- Visits had been undertaken to a number of care homes across the city and had recently been undertaken to the two homes in question;
- Many residents had been spoken to and all of their views would be taken into consideration; and
- The consultation would be wide reaching and all views would be listened to.

Following discussion, Councillor Cereste committed to amending the resolution passed at the Cabinet meeting to show consultation on the 'future' of the homes, rather than 'closure', subject to legal advice.

A motion was put forward by Councillor Khan to suspend standing orders and to allow an additional 20 minutes for the item.

The motion was seconded by Councillor Shearman and a vote was taken (unanimous) and it was **AGREED** to suspend standing orders to allow for an extension in time for the item.

Delivery Strategy for Southbank and Surrounding Areas

Councillor Khan requested clarification as to whether university provision was still to be considered as part of the Southbank development? Councillor Cereste advised that the university was still very much a priority for the city and the Southbank was considered to be a viable location for some form of university provision.

### Development of Ground Mounted Solar Photovoltaic (PV) Panels (Solar Farms) and Wind Turbines

Councillor Harrington queried whether the tenant farmers would be consulted and informed of the proposals? Councillor Cereste responded that all proposals would be going out for extensive consultation. Local Ward Councillors would be consulted and proposals would be submitted to the Rural Scrutiny Commission for inspection.

### Greater Cambridge Greater Peterborough Local Enterprise Partnership (LEP): Incorporation as a Company Limited by Guarantee

Councillor Sandford sought clarification as to what funding had been provided for the electrification of the railway line. Councillor Cereste responded that he did not have the specific figures to hand but that he would request information on funding awards for electrification of railways and other infrastructure and circulate the information.

### Section 75 Agreement with NHS Peterborough for Drugs and Alcohol Services

Councillor Shearman sought clarification as to why Councillor Walsh had been responsible for taking this decision. Councillor Walsh advised that Human Resources was included within her portfolio.

## **COUNCIL BUSINESS TIME**

### **13. Committee Recommendations**

#### **(a) Safer Peterborough Partnership Plan**

Cabinet, at its meeting of 10 July 2012, received a report presenting the refreshed version of the Safer Peterborough Partnership Plan which sought its endorsement prior to Full Council.

Councillor Walsh, the Cabinet Member for Community Cohesion and Safety introduced and moved the recommendation that Council approves the 2012 revision of the Safer Peterborough Partnership 3-year Plan (2011-2014) as set out in the report. This was seconded by Councillor Todd.

Members debated the recommendation and raised points including:

- The document focussed too much on crime and not enough on communities;
- Further investigation would be undertaken to identify the possibility of implementing a night time SOS bus in the city;
- Road safety was a problem in the city and although a number of incidents could be attributed to the layout of some roads and the markings, the resources were not available to rectify all of these issues;
- The cost of crime across the city equated to £50m a year in economic and social costs. These costs were realised by all agencies as well as the Council;
- IOM was short for 'Integrated Offender Management'; and
- The Social Impact Bond was a payment by results scheme.

Following debate, a vote was taken (unanimous) and it was **RESOLVED** that:

Council approves the 2012 revision of the Safer Peterborough Partnership 3-year Plan (2011-2014).

### **14. Committee Recommendations**

#### **(a) Neighbourhood Committees – Chairmen and Special Responsibility Allowances**

Councillor John Fox introduced and moved recommendations following a request from the Peterborough North Area Committee held on 12 June 2012, the Dogsthorpe, East and Park Neighbourhood Committee held on 14 June 2012 and the Central and North Neighbourhood Committee held on 19 June 2012 to amend the way that the chairmen of the Neighbourhood Committees were appointed and to remove the Special Responsibility Allowances payable to them. This was seconded by Councillor Sandford.



Members debated the recommendations and raised points including:

- Not all of the Neighbourhood Chairmen currently serving received an allowance;
- The Chairmen were not voted in democratically. Each Neighbourhood Committee should have the right to nominate its own Chairman;
- It should make no difference as to which political group the Chairman was representative of, Neighbourhood Committee meetings should be non-political;
- Each Chairman currently appointed was a Ward Councillor from the relevant Neighbourhood area;
- There were non-Conservative Vice Chairman serving on the Committees;
- The competency of the Chairman was of prime importance.

Following debate, Councillor John Fox stated that he was disappointed with the general view expressed by Council and he felt strongly that it was time for a change.

Councillor Lee proposed that the recommendations be moved to the vote. This was seconded by Councillor Dalton.

A vote was taken (25 in favour and 30 against) and the recommendations contained in the report were **REJECTED**.

## 15. Notices of Motion

### 1. Councillor Shearman moved the following motion:

That this Council:

1. Is concerned that public confidence in the council's ability to safeguard its children and young people has been damaged by the lack of leadership shown by the administration in general and the Cabinet member for Children's Services in particular;
2. Is mindful that during the Cabinet member's tenure of her portfolio, OFSTED has undertaken four inspections, and the findings of them all have served to undermine public confidence;
3. Recognises that under the professional leadership of the Interim Director for Children's Services good progress is being made in addressing shortcomings and in view of this believes that the Cabinet Member, given her direct association with three years' of failure, is ill-suited to provide appropriate political leadership; and
4. Calls on the Cabinet Member for Children's Services to resign with immediate effect.

During his speech, Councillor Shearman stated that the Children's Services department had suffered a steady decline and that the Cabinet Member for Children's Services had not shown the ability to provide the appropriate political leadership that the department required.

The motion was seconded by Councillor Harrington, who stated that the motion was in no way personally reflective of the Cabinet Member, it was simply around the failings of the Children's Services Department.

In response, Councillor Cereste stated that he was saddened by the motion. Both the Cabinet Member for Children's Services and the Cabinet Member for Education had spent considerable time and effort to identify the root causes of the issues in the department. The department was now improving and the loss of the Cabinet Member would be detrimental to this. Councillor Cereste further requested that a recorded vote be taken on the motion.

All Members agreed to a recorded vote being taken.

Members further debated the motion and raised points including:

- The motion was in no way personal towards the Cabinet Member who was an extremely good Councillor but simply lacked the ability to provide the political leadership required by the department;
- The Cabinet Member had placed confidence in the information that had been given to her by Officers. This information had subsequently been proved inaccurate. Therefore the Cabinet Member should not be held accountable for this;
- Unfortunately, the public confidence had been damaged, and the public could not understand why the Cabinet Member was still in post;
- The progress being made could not be attributed to the Cabinet Member, it was down to the work of Officers;
- There had been a significant amount of money put into the department recently, this had improved the service;
- The department needed continuity and stability, if the Cabinet Member stepped down, this would cause further upheaval.

In summing up his motion, Councillor Shearman stated that his feeling had not been swayed by the debate. The department had received a number of poor Ofsted reports and the main concern was for the young children of the city. The 2009 Ofsted report had highlighted an inadequate overload on social workers and this had already been highlighted previously in 2007. Why therefore had nothing been done about the situation? Members were urged to support the motion.

Following debate, a recorded vote was taken. Members voted as follows:

Councillors for: Ash, Davidson, Fletcher, Forbes, Fower, JR Fox, JA Fox, Harrington, Jamil, Johnson, Khan, Knowles, Lane, Martin, Miners, Murphy, Saltmarsh, Sandford, Shabbir, Shaheed, Sharp, Shearman, Sylvester, Thulbourn

Councillors against: Allen, Arculus, Casey, Cereste, Dalton, Day, Eley, Fitzgerald, Goodwin, Harper, Hiller, Holdich, Kreling, Lamb, Lee, Maqbool, McKean, Nadeem, Nawaz, North, Over, Peach, Rush, Scott, Seaton, Serluca, Stokes, Swift, Thacker, Todd and Walsh

Councillors abstaining: Simons.

The motion was **DEFEATED** (24 for, 31 against, 1 abstention).

## 16. Reports and Recommendations

### a) Localism Act – Members' Complaints Procedure

Council received a report which outlined the new Member's Code of Conduct and new arrangements for dealing with complaints at Peterborough City Council under the Localism Act 2012.

Councillor Lee moved the recommendations in the report. This was seconded by Councillor Goodwin.

Councillor Sandford addressed the meeting and requested that a further recommendation be implemented in addition to those contained within the report, this being to review the procedure after 12 months.

Councillor Lee responded and stated that he was happy to incorporate the recommendation from Councillor Sandford.

Following debate, a vote was taken (unanimous) and it was **RESOLVED** to:

- 1) Approve the Code of Conduct (annex A);
- 2) Approve the arrangements for receipt, investigation and consideration of complaints against councillors (annex B);

- 3) Approve the terms of reference for the Audit committee dealing with complaints against members (Annex C);
- 4) Agree that seats on the Audit Committee be exempt from the political balance requirements of Section 15 of the Local Government and Housing Act 1989 to allow the Liberal Democrat group a seat on the committee (revised committee of 8 to comprise of 4 Conservative, 2 Independents, 1 Labour and 1 Liberal Democrat);
- 5) Agree the Monitoring Officer can grant dispensations to members to speak at meetings where they have a disclosable pecuniary interest;
- 6) Agree that any dispensation to take part in the debate and/or vote on any matter in which the member has a disclosable pecuniary interest can be granted by the Audit Committee;
- 7) Approve an annual retention fee should to paid to the independent person and their deputy as set out at paragraph 6 to the report;
- 8) Authorise the Monitoring Officer to make any consequential amendments to the Constitution to reflect this new complaints process; and
- 9) Offer a vote of thanks to the former independent and parish members of the Standards Committee for the work they have undertaken

It was further agreed to that the procedure would be reviewed after 12 months.

Prior to the close of the meeting, Councillor Shearman addressed the meeting and advised all present that he would continue to work closely alongside the Cabinet Member for Children's Services.

The Mayor  
19.00 – 22.10

## QUESTIONS AND ANSWERS

Questions were received under the following categories:

<b><u>COMMUNITY INVOLVEMENT TIME</u></b>	
<b>7</b>	<b><u>Questions with notice by members of the public</u></b>
<b>1.</b>	<p><b>Question from Nicola Day-Dempsey</b></p> <p>To Councillor Holdich, Cabinet member for Education Skills and University:</p> <p>I asked you a question at February's Council Meeting and you assured me improvements were being made to the poor educational attainment of our city. Peterborough schools currently sit within the bottom 10% of all schools in the Country. Can you tell us the targets this City Council has for our overall educational attainment in 2013, 2014, 2015? Please answer with specific, league table targets (%/numbers) with real figures so we know our improvement targets as a city. Are we aiming for bottom 15% in 2013, for example?</p> <p><b>Councillor Holdich responded:</b></p> <p>Peterborough has seen significant improvements in its results in the last 5 years and continues to improve its position in the national league tables despite a significantly changing demographic. The setting of local targets by Local Authorities was removed as a requirement in 2011 by the Department for Education however we continue to challenge schools on their performance and as an authority our ambition is to be top quartile in relation to our statistical neighbours (i.e. sharing similar characteristics) and to close the gap on the national average for England. We do not set targets according to league table positions.</p> <p>Our targets for 2012 which we have agreed with schools are</p> <ul style="list-style-type: none"> <li>• Key Stage 2 - English and Maths at Level 4 or above are 75% which puts us above both national average and statistical neighbour average for 2011. Our targets for levels of progress in English (89%) and Maths (86%) continue to put us above national average and statistical neighbour average for 2011. All targets show an increase on last year's figures.</li> <li>• At Key Stage 4, our targets are at 56% 5 A*-C including English and Maths, an increase of 7% on last year and will put us above the statistical neighbour average and within 2% of national average from 2011.</li> </ul> <p>These targets show a significant improvement against the 2011 position. We await the 2012 results and the publication of the 2012 national and statistical averages.</p> <p>The success of schools is also measured by Ofsted reviews. Ofsted has categorised Peterborough schools as 'performing well'. The city continues to see a rising trend of good or outstanding Ofsted reports in the last academic year. The quality of teaching and learning continues to improve and we continue to receive praise for our improvement team's work.</p> <p><b>Nicola Day-Dempsey asked the following supplementary question:</b></p> <p>What were the targets for 2013 / 2014 and 2015 in relation to the national league tables?</p> <p><b>Councillor Holdich responded:</b></p>

	Until the results for 2012 had been released the targets could not be identified.
<b>8</b>	<b><u>Questions with notice by Members relating to ward matters To the Cabinet Members and to Committee Chairmen</u></b>
<b>1.</b>	<p><b>Question from Councillor John Fox</b></p> <p>To Councillor Elsey, Cabinet Advisor to the Deputy Leader:</p> <p>I would like to thank the hard work and commitment by Paul Hampshere and Mark Horsely on helping to remove the unauthorised encampment that was recently in situ in David's Lane, Werrington in record time. Can the Cabinet Member assure me that Enterprise Peterborough are now using adequate locks, in particular shrouded locking systems, on all security fencing to help prevent such incursions in the future?</p> <p><b>Councillor Elsey responded:</b></p> <p>I can confirm that Enterprise Peterborough do use adequate locks, manufactured to British Standards, for protecting open spaces from unauthorised encampments. The locks used are toughened and therefore this reduces the chance of the locks being cut. Shrouded locking systems are not deemed appropriate as there is still the potential for these locks to be removed, as well as this increasing the risk of more substantial damage being caused to whatever infrastructure (gates, fences etc) are in place protecting the area.</p> <p><b>Councillor John Fox thanked Officers for their work.</b></p> <p><b>Councillor Elsey thanked Councillor John Fox and stated that he would ensure Officers were made aware of Councillor Fox's gratitude.</b></p>
<b>2.</b>	<p><b>Question from Councillor Fletcher</b></p> <p>To Councillor Hiller, Cabinet Member for Housing , Neighbourhoods and Planning:</p> <p>Following on from representation from myself over a period of several years and recently by Bretton Parish Council, PCC road traffic department carried out a survey to determine if there is a need for a purpose built pedestrian crossing to serve both North and Southbound bus stops adjacent to Loder Avenue on Bretton Way. This section of road is a dual carriageway with no designated access over the central reservation whatsoever.</p> <p>The survey carried out between 8.00am &amp; 9.00am on November 24<sup>th</sup> 2011 found that only one person crossed the road but there were 911 passing vehicles recorded.</p> <p>On these figures and because of the lack of pedestrian traffic, it would appear there is no need for a proper crossing, but over the years many local people have formed the opinion that to cross this road presents a dangerous hazard and therefore pedestrian traffic is now at a minimum meaning the bus service loses many potential passengers.</p> <p>By the councils own figures a vehicle will pass at <u>circa 3 second intervals</u>. There is no access for a disabled wheelchair user or a pushchair and even pedestrian access through overgrown bushes is difficult.</p> <p>Would the cabinet member agree that this situation is unacceptable and that as a matter of urgency a simple access point should be installed to safeguard those existing users and encourage more people to use the facility of public transport?</p> <p><b>Councillor Hiller responded:</b></p>

	<p>There are currently two adequate crossing points, both within a reasonable distance of the bus stops, the underpass is approximately 425m north and the footbridge is approximately 150m south.</p> <p>Given the dual carriageway nature of the road, and vehicle speeds in excess of 30mph, it would not be safe to construct an uncontrolled crossing here, therefore a signalised crossing would be required and an initial estimate of the cost is £150,000. This can not be justified on demand as the survey showed that there was insufficient demand for a crossing at this location.</p> <p>The gaps in bushes and hardstanding in the central reservation are to provide access to the street lighting columns for maintenance works.</p> <p><b>Councillor Fletcher did not ask a supplementary question, but stated that he was disappointed with the response.</b></p>
3.	<p><b>Question from Councillor Shearman</b></p> <p>To Councillor Hiller, Cabinet Member for Housing , Neighbourhoods and Planning:</p> <p>Could the Cabinet Member for Housing, Neighbourhoods and Planning explain to the law abiding majority (of people) living in the Millfield area of Park Ward why the Council has not used its powers under the Licensing Act 2003, as defined in the Statutory Guidance which accompanied the Act, to introduce a Cumulative Impact Policy? Such a policy would have given the Council the power to refuse new licences in a clearly defined area whenever it received relevant representations regarding the potential cumulative impact of granting the licence.</p> <p><b>Councillor Hiller responded:</b></p> <p>I understand our officers were in fact asked to investigate the possibility of introducing a cumulative impact policy within the Millfield and Lincoln Road area, about two years ago.</p> <p>At a Safer Peterborough Partnership Meeting at that time, after reviewing the current information collated by officers, there wasn't enough evidential data available of the type needed to support a full consultation.</p> <p>One of the reasons for this was the fact that many associated crimes weren't actually reported to the relevant authorities and therefore weren't officially recorded.</p> <p>I think it's also relevant to mention that at the time legislation was such that a cumulative impact policy could only be used to control licenses that offered the sale of alcohol for "On-Sales" businesses such as public houses and restaurants. It could not be used to control the licenses issued to "Off-Sales" businesses like off-licenses or indeed convenience stores – the like of which I'm sure is the thrust of Cllr Shearman's question.</p> <p>That omission, I'm sure members will appreciate, would have negated the effectiveness of any CIP restrictions, as the majority of licence applications were for off-sales premises.</p> <p>I also take this opportunity to remind members that a cumulative impact policy even now can't actually set limits for the number of premises in a specific area or indeed automatically stop new licences being granted.</p> <p>Where an application is received from within an area so controlled - it's still necessary for relevant representations to be received against the application at the licensing committee determination hearing.</p>

	<p>Guidance also states that the absence of a special policy doesn't prevent any responsible authority or interested party making representation on a new application for the grant, or variation, of a license - on the grounds that the premises will give rise to a negative cumulative impact on one or more of the licensing objectives.</p> <p><b>Councillor Shearman did not have a supplementary question, but stated that the people living in the Millfield area did feel under stress due to the situation.</b></p>
4.	<p><b>Question from Councillor Miners</b></p> <p>To Councillor Fitzgerald Cabinet Member for Adult Social Care:</p> <p>Can we be advised on the progress in implementing the proposals for the sale of the former Peverells care home site, and can we be advised if it is still intended to use the site for some form of adult care homes?</p> <p><b>Councillor Fitzgerald may have responded:</b></p> <p>The Council continues to explore all options for disposal including timing of the sale. The site is included in the Council's Budget to be sold this Financial Year. We have neither included nor excluded the option to sell the site for care which may include care for adults.</p>
5.	<p><b>Question from Councillor Ash:</b></p> <p>To Councillor Seaton Cabinet Member for Resources:</p> <p>Can the cabinet member please advise if it is still current policy to dispose of the remaining former playing field land on the former John Mansfield school site?</p> <p><b>Councillor Seaton may have responded:</b></p> <p>Yes. However in the current economic climate it is essential the Council explores all options for disposal including timing of the sale. The Council will go to market with a site when these conditions are right and these are constantly under review.</p>
<b>9</b>	<b><u>Questions with notice by Members to Council representatives of the Police and Fire Authorities</u></b>
	No questions were received in this section.

## EXECUTIVE BUSINESS TIME

### 11 Questions with Notice to the Leader and Members of the Executive

#### 1. **Question from Councillor Sandford**

To Councillor Lee, Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning:

In this year's medium term financial strategy, Enterprise agreed to make a saving of £100,000 in their budget for 2011-12 by adopting less intensive landscape management techniques in selected areas of the city. Could the deputy leader give us an update on how they are getting on with this and, given that we are now over a quarter of the way through the financial year, could he tell us what savings have actually been achieved?

**Councillor Elsey responded:**

Enterprise Peterborough has submitted detailed plans proposing a significant change to the grass cutting regime across the City. In light of the current difficulties being experienced with grass cutting across the City it is essential that these proposals are thoroughly consulted on before being instated. The Strategic Client team has reviewed the proposals with a view start discussing the implementation process with elected Members.

To date no savings have been realised against budget.

**Councillor Sandford asked the following supplementary question:**

The £100k landscape management savings had not been realised, what other budget cuts were being proposed?

**Councillor Elsey responded:**

All options were reviewed and the savings in grass cutting had been identified as the best option. Additional savings proposals would also be made going forward.

#### 2. **Question from Councillor John Fox**

To Councillor Lee, Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning:

Considering that the city council funded around £2m of the project costs, would the Deputy Leader please explain why, during the recent refurbishment of the museum, Vivacity paid consultants for advice on disability matters when there was already a qualified team of experts within the city whose advice and help are free of any charge to the tax payers? The disability forum was set up for such a task, acting in a consultative role for such work, remembering that no one person is an expert on disabilities as it is such a vast arena, so why did we not encourage them to use a free resource instead of spending money?

**Councillor Lee responded:**

Vivacity and the Council have developed a good and productive working relationship with The Peterborough Disability Forum in a number of ways and in particular when developing facilities and services.



Examples have included works at the Regional Fitness and Swimming Centre and also Bushfield Leisure centre, where advice from members of the disability forum has influenced design and led to appropriate modifications.

The original contract for the design works for the Museum was tendered over three years ago. The contract content and award needed to be approved at that stage by both the Council and the Heritage Lottery fund, who were providing additional funding for the project.

The project was tendered as a complete package to ensure that a single contractor was responsible for all aspects of design. This project was mainly a refurbishment of the exhibits and display areas where DDA requirements were not affected. However the opportunity was taken to ensure the museum is accessible to as many members of our community as possible.

Haley Sharpe Design provided specialists with experience advising on access and DDA requirements. A detailed report outlined improvements that could be made to the various area of the museum where alterations were taking place. Many of these items were taken forward and carried out as part of the project and approved by Building Control.

**Councillor John Fox asked the following supplementary question:**

Disability Groups should have been consulted on the proposals. Could this be looked into going forward?

**Councillor Lee responded:**

I give you my assurance that I will request that disability groups are consulted early on when developing new facilities.

**3. Question from Councillor Johnson**

To Councillor Seaton Cabinet Member for Resources:

Can the Cabinet Member for Resources advise what the council's policy is for the use of capital receipts generated from the sale of homes for the elderly?

**Councillor Seaton responded:**

The Council's approach to reinvesting money from the sales of assets is the same for any asset, in that the proceeds are reinvested to support Council priorities. Those proceeds are not ring-fenced to a particular service or area, unless there are specific requirements to do so. This ensures that this investment can be appropriately targeted, and not simply reflect where we have existing assets.

This prioritisation of capital investment is part of the budget setting process that is approved by Full Council every year.

As the question may have been prompted by discussions at Cabinet yesterday regarding the Older Peoples' Accommodation Strategy, I should stress that this remains the start of the consultation process, and no decisions have been made in this regard.

Also, as outlined in the Cabinet report, we have already taken into account the potential need to reinvest in the service, and as such the Capital Programme for Adult Social Care contains £6m which is potentially available for the provision of Extra Care and other provision in line with the Strategy.

**Councillor Johnson asked the following supplementary question:**

	<p>What was the cost of the maintaining care homes that were closed, but not yet sold?</p> <p><b>Councillor Seaton responded outside the meeting:</b></p> <p>Since closure, some costs have been incurred on these homes. These costs mainly relate to the residual costs of utilities and maintaining connections, security and insurance.</p> <p>As the Council expects to sell the sites, it is sensible to continue to make such provision to maintain the sites, in order that the best possible sale price can be realised.</p> <p>For Croft, these costs amount to £15,618, and for Peverels £63,323.</p> <p>Vawser Lodge is currently being demolished, after which it is expected that there will be very little on-going cost. Again we would expect the fact that we are able to provide a cleared site to potential purchasers to be reflected in the sale proceeds realised.</p> <p>.</p>
4.	<p><b>Question from Councillor John Fox</b></p> <p>To Councillor Cereste, Leader of the Council:</p> <p>Why was no bunting or flags put on in our City Centre to celebrate our Queens Diamond Jubilee and why was the Millennium Beacon in Central Park not lit also to mark this once in a lifetime event?</p> <p><b>Councillor Goodwin responded:</b></p> <p>The Queen’s Jubilee Office encouraged local authorities to promote street parties with the aim of bringing neighbourhoods together. Many towns and cities this size did not install bunting, however villages hosting tea parties did.</p> <p>If bunting had been installed throughout the city centre it would have had to be taken down prior to the Olympic Torch arriving due to the logistics of the street theatre act, the bunting would have precluded the performance.</p> <p>The amount awarded to street parties was £13,515 spent from cohesion grants and £11,127 from the community leadership fund.</p> <p>In advance of the beacon, we had to register as a city that we were going to participate with a beacon, and that we could then utilise either a church mounted beacon or a ground beacon. The churches were also separately invited and as a result, the single beacon within the cathedral grounds fitted the criteria.</p> <p><b>Councillor John Fox did not have a supplementary question, but stated that it was shame as it was an opportunity missed.</b></p>
5.	<p><b>Question from Councillor Sandford</b></p> <p>To Councillor Cereste Leader of the Council:</p> <p>When senior council officers resign due to serious failings in the services for which they are responsible, it has been reported that they sometimes receive “compensation” payments running into tens of thousands of pounds. Would the Leader consider amending senior officer contracts to ensure that such payments are either not made at all or kept to the bare minimum required to satisfy the Council’s legal obligations?</p> <p><b>Councillor Cereste responded:</b></p> <p>In all but limited circumstances the conclusion of an employment contract will necessitate</p>

	<p>a level of payment to the employee. These payments will usually relate to salary, holiday and notice entitlement, however, there will also be occasions when it is necessary to incorporate a compensatory sum. This is exceptional rather than standard practice and whilst I am restricted from discussing individual payments, I can confirm that any amount awarded is carefully negotiated with reference to the Council's minimum legal requirements.</p> <p><b>Councillor Sandford did not have a supplementary question.</b></p>
6.	<p><b>Question from Councillor Miners:</b></p> <p>To Councillor Fitzgerald Cabinet Member for Adult Social Care:</p> <p>In formulating the latest policy with regard to the future of Greenwood and Welland House can we have assurances that investigations made to formulate the policy have been thorough, all the implications of closure been considered and why this local authority is adamant the private sector can always deliver things better than the public sector?</p> <p><b>Councillor Fitzgerald responded:</b></p> <p>In formulating the refreshed Older People's Accommodation Strategy we have reviewed a range of guidance and good practice - which is referenced in the Strategy's appendix – and carefully considered a range of options. The refreshed strategy builds on and updates the previous strategy and confirms the direction of travel begun by that document. It outlines potential levels of demand and projections of needs for the medium and long term.</p> <p>Nationally, over the last 30 years Council's have worked to ensure both good quality services and value for money and have considered a range of options for the delivery of services including Adult Social Care. This has included the private, the not for profit and voluntary sector. Across the country the fees to councils for private sector care homes are substantially lower than the costs of local authorities directly provide these services. It is important to achieve both value for money and good quality care and to use the expertise the market has in relation to both quality and value for money.</p> <p>The Council's role is often to over see and management the market, working with a range of partners and stakeholders, rather than necessarily to run these services directly themselves.</p> <p><b>Councillor Miners asked the following supplementary question:</b></p> <p>Noting the competition, would in-house residential care be an option in order to compete with the private sector.</p> <p><b>Councillor Fitzgerald responded:</b></p> <p>There were a number of options available and this was a good idea which should be put forward as part of the consultation process. Any suggestions were welcome.</p>
7.	<p><b>Question from Councillor Murphy:</b></p> <p>To Councillor Seaton Cabinet Member for Resources:</p> <p>Would the cabinet member confirm whether the council is reviewing its banking arrangements in view of the recent call for criminal investigations into the operations of Barclays Bank and that obtaining the services of a mutual bank may prove to be more appropriate for Peterborough City Council as an organisation which still has a public ethos?</p>

**Councillor Seaton may have responded:**

Peterborough city council has a duty to obtain best value and protect council taxpayers money. Each year hundreds of thousands of transactions, and hundreds of millions of pounds pass through our bank accounts. The choice of bank is thus a critical element of this duty.

Which banks we are able to use is outlined in the treasury management strategy, approved by Full Council each year. This specifies the minimum credit rating that a bank must have for the Council to use them. As you would expect, the Council requires a high level of creditworthiness in any bank that it uses.

The treasury management strategy does allow the use of building societies where they meet our minimum rating requirements. Currently only the Nationwide meets these minimum requirements, and as such the Council cannot consider using others.

We do keep our choice of bank under continual review, taking into account credit ratings, value for money and overall service. We will continue to do so in the future.

We must also be aware of the impact that changing bank can have, especially for all those people who make payments to the Council for the council tax or business rates.

<b>COUNCIL</b>	<b>AGENDA ITEM No. 4</b>
<b>10 OCTOBER 2012</b>	<b>PUBLIC REPORT</b>

## **MAYOR'S ANNOUNCEMENTS**

### **1. PURPOSE OF REPORT: FOR INFORMATION**

This report is a brief summary of the Mayor's activities on the Council's behalf during the last meetings cycle, together with relevant matters for information.

(Events marked with \* denotes events attended by the Deputy Mayor on the Mayor's behalf).

### **2. ACTIVITIES AND INFORMATION – From 9 July 2012**

<b>Attending</b>	<b>Event</b>	<b>Venue</b>
Mayor and Mayoress	Squadron Open Evening	Cadet HQ, Saville Road
Mayor and Mayoress	Visit from Sir Harry Smith Community College	The Parlour and Council Chamber
Mayor and Mayoress	Peterborough Women's Aid Annual General Meeting	The Fleet Complex
Mayor and Deputy Mayor	Full Council Preparation Meeting	Mayor's Parlour
Mayor	Council Meeting Preparation	Mayor's Parlour
Mayor and Deputy Mayor	Extraordinary Council meeting: Award of Honorary Alderman Status	Council Chamber
Mayor and Deputy Mayor	Full Council Meeting	Council Chamber
Mayor and Mayoress	Meeting with Diane Baker	Mayor's Parlour
Mayor and Mayoress	Children's Film Awards 2012	Kingsgate Community Church
Deputy Mayor and Deputy Mayor	Peterborough & Stamford Hospitals NHS Foundation Trust's Annual Public Meeting	Peterborough City Hospital lecture theatre
Mayor and Mayoress	The Chairman of Fenland District Council Civic Reception	Thomas Clarkson Academy
Mayor and Mayoress	Sea Sunday Service	The Memorial in Market Square and at All Saints Church, Huntingdon followed by refreshments at the Community Church Hall
Mayor and Mayoress	Meeting with Liza Schwarz	The Parlour
Mayor and Mayoress	Meeting with HM Lord Lieutenant and Jackie Holmes regarding BEM Investiture	The Parlour
Mayor and Mayoress	Meeting with HM Lord Lieutenant, Councillor Irene Walsh, Jackie Holmes and Louise Field regarding unveiling of the War Memorial	The Parlour
Mayor and Mayoress	Grand opening of Polytunnel and Key Stage 1 outdoor learning area at St Thomas More Catholic Primary School	St Thomas More Catholic Primary School
Mayor and Mayoress	Queens' Diamond Jubilee and farewell of Deputy Head	Jack Hunt School

Attending	Event	Venue
Mayor and Mayoress	Meeting with Marie Skells	The Parlour
Mayor and Mayoress	Meeting with Mark Edwards of the Peterborough Telegraph, Amanda Rose, and Melissa Butcher	The Parlour
Mayor, Mayoress and Deputy Mayor	Charity Committee	The Parlour
Mayor and Mayoress	The Peterborough Range Store Opening	2 Boongate
Mayor and Mayoress	Prince's Trust Programme - tour of the Town Hall	The Parlour and Council Chamber
Mayor and Mayoress	The Royal Society of St George Summer Reception	Buckden Towers
Deputy Mayor and Deputy Mayoress	Opening of the New Orton Library	Orton Library, Bushfield
Mayor and Mayoress	Cambridgeshire and Peterborough Deaf Youth Orchestra Concert	The Peterborough Parkway PSL Club.
Mayor and Mayoress	Civic Service for East Northamptonshire Council	The Church of St Mary, Rushden, followed by refreshments at Rushden Hall
Mayor and Mayoress	Visit to the Mayors Parlour by Rotary International Exchange students and their hosts	The Parlour and Council Chamber
Mayor and Mayoress	Netherton Friendship Club 10th Anniversary	St Andrew's United Reformed Church
Mayor	Citizenship Ceremony	Council Chamber
Mayor and Mayoress	Meeting with Penny Hansen to discuss opportunities for hosting the launch of The Cresset Pantomime Dick Whittington at the Town Hall	The Parlour
Mayor and Mayoress	Princes Trust Team 28 – Final Presentation	The Reception Room
Mayor and Mayoress	Meeting with Yvonne Lowndes	The Parlour
Mayor and Mayoress	Pauline Gamble Celebration	The Parlour
Mayor and Mayoress	Bridge Course Celebration Event	The Reception Room
Mayor and Mayoress	Graduation Ceremony	Bright Kids Day Nursery
Mayor and Mayoress	Stanground Community Fun Day	Stanground Community Centre
Deputy Mayor and Deputy Mayoress	Hanger Dance	RAF Molesworth
Mayor and Mayoress	Meeting with Cllr John Fox, Bryan Tyler and Jackie Holmes - Charity Olympic Event	The Parlour
Mayor and Mayoress	80 <sup>th</sup> Birthday Celebration	The Parlour and Council Chamber
Mayor and Mayoress	Pod cast of the Mayor	The Parlour
Mayor and Mayoress	Meeting with George Bennett - Poppy Wreaths for the School	The Parlour
Mayor and Mayoress	Charity Committee	The Parlour
Mayor and Mayoress	e-QAS Training open hour and certificate presentation	e-QAS, 2nd Floor, Crescent House
Mayor and Mayoress	A Jubilee Celebration – presented by the National Scout & Guide Symphony Orchestra	Peterborough Cathedral
Mayor and Mayoress	Official Opening of Well Dog Hydrotherapy	Well Dog Hydrotherapy
Mayor and Mayoress	Official opening Werrington Central Community Tea Rooms	The Ploughman
Mayor and Mayoress	Meeting with Jawaid Khan and Ian Phillips	The Members Lounge

Attending	Event	Venue
Mayor and Mayoress	Meeting with Diane Baker	The Members Lounge
Mayor and Mayoress	Visit to Cambs Fire and Rescue Service	Dogsthorpe Fire Station
Mayor and Mayoress	Mayor's Charity Night at the Greyhounds	Greyhound Stadium, Peterborough
Mayor and Mayoress	Woodston Family Cohesion Event	The Belsize Centre
Mayor and Mayoress	Poppy Walk	City Park/Central Park
Mayor and Mayoress	Funeral for Rev Richard Paten	Castor Church
Mayor and Mayoress	Departmental visit with Gillian Beasley to Adult Social Care	Meet at the Integrated Learning Disability Community Team, ground floor, Town Hall
Mayor, Mayoress and Deputy Mayor	Charity Committee Meeting	Viersen Room
Mayor and Mayoress	Commemorative event, local war time history. Celebration of international friendships made.	Boughton House
Mayor and Mayoress	Homecoming parade for Louis Smith	Peterborough City centre
Mayor and Mayoress	Mayor of Sandy Charity Flying Proms Concert Reception	Shuttleworth
Mayor and Mayoress	Itter Park Family Fun Day	Fulbridge Road/Itter Crescent
Mayor and Mayoress	VJ Day (RBL event)	Central Park
Mayor and Mayoress	Meeting with Dave Reed	The Parlour
Mayor and Mayoress	Visit the Peterborough Sailability Club with Gillian Beasley	Lakeside Watersports Centre
Mayor and Mayoress	Peterborough and District Deaf Children's Society Play Scheme	Jack Hunt School
Mayor and Mayoress	Opening of BGL's new building, Saxon House	Saxon House, 1 BGL Park
Mayor and Councillor Day	A British celebration – Hunt & Coombs Solicitors	Peterborough Beer Festival, The Embankment
Mayor and Mayoress	Summer BBQ	17 Fletton Avenue
Mayor and Mayoress	Harp Festival	Thorney Abbey
Mayor and Mayoress	Bob Burke's 90th Birthday party	The Fleet
Mayor and Mayoress	Paralympic Torch Relay and the Diamond Games	Embankment Sports & Athletics Arena
Mayor and Mayoress	Citizenship Ceremony	Council Chamber
Mayor and Mayoress	Junior Enlistments into the Regular Army	Reception Room and Council Chamber
Deputy Mayor	Gladstone District Community Association (GLADCA) celebrating its 40th Annual General Meeting / Queen's Diamond Jubilee	1203 Bourges Boulevard
Mayor and Mayoress	Peterborough University of the Third Age	Jack Hunt School
Mayor, Mayoress and Deputy Mayor	Charity Committee	Bourges Room
Mayor and Mayoress	Meet with Sophie at the Holiday Inn regarding the Mayor's Ball	Holiday Inn Peterborough - West
Mayor and Mayoress	Eye Care Club for a Greek Banquet and Medals Presentation to Children	East Rural Children's Centre at Eye Primary School
Mayor and Mayoress	Mayor of Daventry's Charity Event	Daventry Working Men's Club

Attending	Event	Venue
Mayor and Mayoress	The Mayor of Rushden - Mayor's Proms In the Park	Walled Garden, Rushden Hall Park
Mayor and Mayoress	Mayor's International Family Fun Day	Central Park, Peterborough
Deputy Mayor	The Mayor of Hunstanton Town Council Annual Civic Service	St Edmunds Parish Church
Mayor, Mayoress, Deputy Mayor and Councillor Day	Practice for Freedom of the City and Alderman	The Parlour
Mayor and Mayoress	Open Pre-School Nursery - Shooting Stars	Paston & Gunthorpe Community Centre
Mayor and Mayoress	Matthew Purcell - Mayors Cadet	The Parlour
Mayor and Mayoress	CRAFT Club meeting	Conservative Club
Mayor and Mayoress	Visit to Enterprise with Gillian Beasley	Enterprise Peterborough
Mayor and Mayoress	Garden party to celebrate the Diamond Jubilee of Her Majesty the Queen (From The Lord Lieutenant of Cambridgeshire and Mrs Duberly)	Place House, Great Staughton
Deputy Mayor and Deputy Mayoress	Group Captain Richard Hill and the Officers of RAF Wittering Annual Reception	Officers' Mess, RAF Wittering
Mayor, Mayoress, Deputy Mayor, Deputy Mayoress and Councillor Day	Freedom of the City and Alderman	Cathedral Square and Cathedral
Mayor and Mayoress	Installation of Canon Ian Black	Peterborough Cathedral and St John's Church
Deputy Mayor and Deputy Mayoress	Peterborough Community Group Forum (PCGF) Jubilee celebration	St Martins Church Hall, St Martins Street
Mayor and Mayoress	Chairman of Huntingdonshire - A Merchant Navy Day Flag Raising Ceremony	Huntingdonshire District Council
Deputy Mayor and Deputy Mayoress	Parade followed by The Mayor of Ramsey's Civic Service and Reception	Meet at the Jolly Sailor Public House on Great Whyte, followed by St Thomas a Beckett Church
Mayor and Mayoress	Diary Meeting with Janet Stevens	The Parlour
Mayor and Mayoress	Visit from Huntingdon and Peterborough Women's Institute Federation	The Parlour and Council Chamber
Mayor and Mayoress	Penny Hansen - Dick Whittington Press Launch	The Parlour
Mayor and Mayoress	Citizenship Ceremony	Council Chamber
Mayor and Mayoress	Pre Diary Meeting with Janet Stevens	The Parlour
Mayor, Mayoress and Deputy Mayor	Diary Meeting	The Parlour
Mayor and Mayoress	Meeting with Paul Vine regarding the Charity Bike Ride on 1 December	The Parlour
Mayor, Mayoress Deputy Mayor and Deputy Mayoress	Unveiling of war memorial by H.R.H The Duke of Gloucester KG, GCVO	Bridge Street, Peterborough
Mayor and Mayoress	Launch of the Peterborough 900 Corporate Partnership programme	Peterborough Cathedral
Deputy Mayor and Deputy Mayoress	Peterborough Gilbert and Sullivan Players performance of The Yeomen of the Guard	The Key Theatre
Mayor and Mayoress	Catley Coffee morning	Catley Sheltered Housing Scheme
Mayor and Mayoress	Launch the British Heart Foundation's Great British Bag-athon event	Serpentine Green Shopping Centre
Deputy Mayor	Peterborough Enterprise Centre Open Day	7 Bridge Street and Cathedral Square



Attending	Event	Venue
Mayor and Mayoress	The King's (The Cathedral) School, Speech Day	The Cathedral
Mayor and Mayoress	The World Pizza Eating Championships at the Peterborough Italian Festival	Cathedral Square
Deputy Mayor and Deputy Mayoress	2012 Annual Charity Dinner Ball	Ramada Hotel Peterborough
Mayor and Mayoress	Battle of Britain Service and Parade	Town Hall, St Mary's Hill, Stamford
Deputy Mayor and Deputy Mayoress	Raunds Mayor's Civic Service	St Peter's Church, High Street, Raunds
Mayor and Mayoress	Battle of Britain Parade and Service 2012	St John's Church, followed by a light buffet at the Sports Lounge
Mayor and Mayoress	David Watling from the Mobility Centre in Stanground	The Parlour
Mayor and Mayoress	Meeting with Diane Baker	The Parlour
Mayor and Mayoress	Departmental visit with Gillian Beasley	Legal and Governance
Mayor and Mayoress	Visit City College, Peterborough	Brook Street,
Mayor and Mayoress	Recording session of Peterborough Talking Newspaper Association	5 Aboyne Avenue
Mayor and Mayoress	Tax Justice Breakfast Briefing	Peterborough Cathedral Precincts
Deputy Mayor	Visit City College, Peterborough	Brook Street
Mayor and Mayoress	Meeting with Councillor Lee and Paul Tonks to discuss the Mayor's Ball	Councillor Lee's Office
Mayor and Mayoress	Show home opening at Jelson's new development	Cardea, Stanground
Mayor, Mayoress and Deputy Mayor	Charity Committee meeting	The Parlour
Mayor, Mayoress and Deputy Mayor	Investiture of the British Empire Medal	The Parlour
Deputy Mayor and Deputy Mayoress	Reunion of Freemans woman	Beehive Community centre
Mayor and Mayoress	115 Peterborough Squadron Air Training Corps 2012 Summer Ball	Reception Room
Mayor and Mayoress	Art in the Park	Central Park
Mayor and Mayoress	Fleet House 10th Birthday	News International
Mayor and Mayoress	Travelchoice Week - Peterborough - 17 to 23 September 2012	Watersports Centre
Mayor and Mayoress	Bosch ProSound Peterborough opening	17 Culley Court, Orton Southgate
Mayor and Mayoress	Citizenship Ceremony	Council Chamber
Mayor and Mayoress	Prince's Trust team meets the Mayor	Werrington Young People's Centre
Mayor and Mayoress	Rehearsal for the University Centre Peterborough Graduation Ceremony	Peterborough Cathedral
Mayor and Mayoress	University Centre Peterborough - Annual Graduation Ceremony	The event starts at the Bull Hotel, followed by a procession to Cathedral
Mayor and Mayoress	Macmillan Coffee Morning, Hosted by the Chairman of Fenland District Council, Councillor Michael Humphrey	Council Chamber, Fenland Hall
Mayor and Mayoress	The Peterborough School Speech Day	The Cathedral

<b>Attending</b>	<b>Event</b>	<b>Venue</b>
Mayor and Mayoress	Special Evensong for Andrew Reid followed by drinks and refreshments	Cathedral
Mayor and Mayoress	Peterborough Christian Conference hosted by Network Peterborough	Kingsgate Conference Centre
Deputy Mayor	30th Anniversary Celebrations	Ken Stimpson Community School
Deputy Mayor and Deputy Mayoress	Mothers' Union Diocesan Festival	The Cathedral, Peterborough
Mayor and Mayoress	Civic reception for the Indian High Commissioner : 40th anniversary of Ugandan's moving to Peterborough	Reception Room
Mayor and Mayoress	The World of Gilbert and Sullivan performed by The Wandering Minstrels	The Peterborough School
Mayor and Mayoress	World Heart Day	Oak Meadow, Ferry Meadows Country Park
Deputy Mayor and Deputy Mayoress	Islamic Thought Nahjul Balagha Conference	Peterborough Marriott Hotel
Mayor and Mayoress	Chairman of South Kesteven District Council's Civic Service	Holy Trinity Church, Allington,

**3. BACK GROUND DOCUMENTS (IN ACCORDANCE WITH THE ACCESS TO INFORMATION ACT 1985)**

None.

**4. DIRECTOR RESPONSIBLE**

Chief Executive.

<b>COUNCIL</b>	<b>AGENDA ITEM No. 12</b>
<b>10 OCTOBER 2012</b>	<b>PUBLIC REPORT</b>

**EXECUTIVE REPORT – FOR INFORMATION  
RECORD OF EXECUTIVE DECISIONS**

**1. DECISIONS EXPECTED FROM CABINET MEETING ON 24 SEPTEMBER 2012**

**COMMUNITY INFRASTRUCTURE LEVY (CIL) – PRELIMINARY DRAFT CHARGING SCHEDULE (PDCS)**

Cabinet received a report requesting its approval of a set of documents for the purpose of public consultation, this being the first step in an 18 month process for bringing into force a CIL for Peterborough. The most important element Cabinet was being asked to approve was the 'Preliminary Draft Charging Schedule' (see Table 1 below). If, following due process, CIL was subsequently adopted by full council in late 2013 or early 2014, it would signify an important shift in the way the council collects and administers developer contributions to help pay for the necessary infrastructure Peterborough needs to grow sustainably.

Cabinet considered the report and **RESOLVED** to:

1. Approve the Community Infrastructure Levy Preliminary Draft Charging Schedule and supporting documentation, including the Infrastructure Delivery Schedule 2012, for 6 weeks public consultation commencing in October 2012;
2. Agree that a refreshed Infrastructure Delivery Schedule is scrutinised and approved by Cabinet annually each year (around summer), but that delegated authority is given to the Leader, as Portfolio Holder for Growth, to add or delete infrastructure items on the Schedule at any time via a CMDN; and
3. Agree to the request made by Sustainable Growth and Environment Capital Scrutiny Group on 6 September 2012 that it is made explicit that the intention, subject to consultation, is for the element of the CIL receipts which is to be ringfenced for spend by Neighbourhood Committees should be distributed to each Neighbourhood Committee on an equal basis.

**HOUSING ALLOCATIONS POLICY**

Cabinet received a report to obtain its views on the proposed review of the Common Housing Allocations Policy ahead of public consultation.

Cabinet considered the report and **RESOLVED** to:

Approve the proposed Allocations Policy for public consultation.

**BUDGET AND MEDIUM TERM FINANCIAL STRATEGY**

Cabinet received a report as part of the council's agreed process for integrated finance and business planning. It continued the multi-year approach to budgeting to help plan for the financial challenges ahead. The drivers continued to meet the council's priorities by creating a sustainable budget strategy whilst responding to changes arising from decisions made in the distribution of local government funding.

Cabinet considered the report and **RESOLVED** to:

1. Note the position in the current financial year and approve the actions to manage in year budgetary pressures that will ensure that the Council reduces the overall overspend;
2. Note the current consultations affecting future local government funding arrangements and the implications on the Council's future settlements and medium term financial strategy (MTFS); and
3. Approve the approach that is proposed for the budget process incorporating the MTFS and suggested approach to consult with Scrutiny and Stakeholders.

### **COUNCIL TAX SUPPORT SCHEME**

Cabinet received a report updating it on the requirement of the council to develop a new local Council Tax Support scheme, the proposals of the draft scheme as the basis for undertaking public consultation along with the required approach and timescales for implementation.

Cabinet considered the report and **RESOLVED** to:

1. Approve the draft scheme as a basis for consultation and the approach to consultation outlined in the report; and
2. Approve further work on mitigating the impacts of these changes, as outlined in section 6 of the report, and for the outcomes to be reported back to Cabinet following consultation.

### **CITIZEN'S PANEL SURVEY**

Cabinet received a report providing it with a summary of results from the Citizens' Panel survey undertaken in March 2012 sponsored by the Greater Peterborough Partnership (GPP) Executive prior to internal and external circulation.

Cabinet considered the report and **RESOLVED** to:

Note the findings from the Citizens' Panel Survey from March 2012 prior to submission to the Greater Peterborough Partnership and the Safer Peterborough Partnership.

### **OUTCOME OF PETITIONS**

Cabinet received a report to updating Cabinet it on the progress being made in response to petitions in accordance with Standing Order 13 of the Council's Rules of Procedure.

Cabinet considered the report and **RESOLVED** to:

1. Note the action taken in respect of petitions presented to full Council.

## **2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION**

Since the last report to Council, the call-in mechanism has not been invoked.

### 3. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS

Scrutiny Procedure Rule 14 and Executive Procedure Rule 7 require any instances where the Council's special urgency provisions have been invoked, and/or the call-in mechanism was not applied, to be reported to the next available meeting of the Council, together with reasons for urgency.

Since the last report to Council special urgency provisions have not been invoked.

### 4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cllr Hiller 6 July 2012	JUL12/CMDN/054	<p><b>Supporting People Settlement Contribution to NHS Peterborough for Housing Related Support 2011/2012</b></p> <p>The Cabinet Member for Housing, Neighbourhoods &amp; Planning authorised the transfer of Supporting People funding to NHS Peterborough for the provision of housing related support. This funding was for the period of 1 year from 1<sup>st</sup> April 2011 to the 31<sup>st</sup> March 2012 and the amount of the settlement is £424,807.17.</p>
Cllr Holdich 11 July 2012	JUL12/CMDN/065	<p><b>Peterborough's Transport Partnership Policy for pupils aged 4-16 years</b></p> <p>The Cabinet Member approved the Children's Services transport policy for pupils aged 4 to 16 years to come into effect for those attending school from January 2013 onwards.</p>
Cllr Holdich 17 July 2012	JUL12/CMDN/066	<p><b>Appointment of Authority Governor - Middleton Primary School</b></p> <p>The Cabinet Member appointed Mrs Ann Pollack who has been nominated by the local authority.</p>
Cllr Holdich 17 July 2012	JUL12/CMDN/067	<p><b>Appointment of Authority Governor - Nenegate School</b></p> <p>The Cabinet Member appointed Mrs Elaine Hedgecock who has been nominated by the local authority.</p>
Cllr Holdich 20 July 2012	JUL12/CMDN/068	<p><b>Passenger Transport Services Framework</b></p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> <li>1. The award of a framework agreement for Passenger Transport Services and the award of future call off contracts under this framework. The following suppliers will be placed on the framework:</li> </ol>

SUPPLIER DETAILS

Supplier	Lot Description
Newborough Coaches	Lot 1 and Lot 2
Octane Ltd T/A Peterborough Dial a Ride	Lot 1, Lot 2 and Lot 3
Kings Cabz	Lot 1 and Lot 2
Ace Cabs	Lot 1 and Lot 2
May Gurney Fleet and Passenger Services Ltd	Lot 1, Lot 2 and Lot 3
Ash School Transport	Lot 2
Peterborough Cars	Lot 1, Lot 2 and Lot 3
Royal Taxis	Lot 1, Lot 2 and Lot 3
Hampton	Lot 2
E Shaw and Son	Lot 1 and Lot 2
Nexus Accident Vehicle Solutions Ltd	Lot 1, Lot 2
Eames minibuses ltd	Lot 1, Lot 2 and Lot 3
Bettacars Ltd	Lot 1, Lot 2 and Lot 3 All lots and routes are subject to the outcome of the abnormally low tender procedure
Enterprise Peterborough	Lot 1 and Lot 2
Gretton's Coaches	Lot 1
Goldstar Cabs	Lot 1, Lot 2 and Lot 3

		<table border="1"> <tr> <td>A2B Euro Cars Limited</td> <td>Lot 1, Lot 2 and Lot 3</td> </tr> </table> <p>2. That the period of the Framework will be for two years - 1st September 2012 to 31st August 2014, with an option to extend for up to two further years until 31st August 2016 dependent on the satisfactory performance of the Framework/and call off contracts formed during the initial two year term of the Framework. The extension period will either be awarded in one year instalments or for a two year period.</p> <p>3. That the framework will be comprised of 3 lots:</p> <p>Lot No 1 - Title: Mainstream Passenger Transport - Value between £1k and £11m  Lot No 2 - Title: Special Needs - Value between £1m and £10m  Lot No 3 - Title: Social Care - Value between £100k and £3m</p> <p>4. That the Executive Director of Operations awards the call off contracts under the framework within authorisation limits.</p>	A2B Euro Cars Limited	Lot 1, Lot 2 and Lot 3
A2B Euro Cars Limited	Lot 1, Lot 2 and Lot 3			
<p>Cllr Cereste</p> <p>23 July 2012</p>	JUL12/CMDN/069	<p><b>Bridge Street Public Realm Improvements</b></p> <p>The Cabinet Member authorised officers to:</p> <ol style="list-style-type: none"> <li>1. Enter into a contract with Ringway Infrastructure Services Limited, which is part of the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF 1) to construct Bridge Street Public Realm Improvements for the Target Cost sum of up to £1,500,000; and</li> <li>2. Authorise the Head of Growth and Regeneration to vary this contract when required, subject to; (i) available budget being in place; (ii) the total sum of each variation not exceeding £200,000; and (iii) the variation(s) do not exceed the total sum of works permitted under the framework contract.</li> </ol>		
<p>Councilor Cereste and Councillor Seaton</p> <p>26 July 2012</p>	JUL12/CMDN/070	<p><b>South Bank Phase 1: Carbon Challenge - Energy Solutions</b></p> <p>The Cabinet Members authorised the Chief Executive in consultation with the Cabinet Member for Growth, Strategic Planning, Economic Development, Business Engagement and Environment Capital, the Head of Legal Services and the Head of Growth &amp; Regeneration</p>		

		<p>to:</p> <ol style="list-style-type: none"> <li>1. Agree the final wording of and enter into deeds of variation (or similar documents) as necessary to amend the Carbon Challenge Option Agreement, Building Lease and related documents as required in order to allow the new definition of zero carbon to be used by the Carbon Challenge developer.</li> <li>2. Negotiate and agree with Homes and Communities Agency (HCA) and the developer the details of the allowable solution payment and how it will be used.</li> </ol>
<p>Councillor Fitzgerald</p> <p>27 July 2012</p>	<p>JUL12/CMDN/071</p>	<p><b>Section 75 agreement with Cambridge and Peterborough Foundation Trust for the provision of delegated mental health social care services in Peterborough</b></p> <p>The Cabinet Member for Adult Social authorised the entry into a statutory Section 75 Agreement with the CPFT, for the provision of Adult Social Care Mental Health Services on behalf of Peterborough City Council for three years, which may be extended for a further three years or annually thereafter and authorise funding of up to £1.317 million to the CPFT for 2012-13 under the Section 75 Agreement.</p>
<p>Councillor Cereste</p> <p>26 July 2012</p>	<p>JUL12/CMDN/072</p>	<p><b>Appointments to External Organisations for 2012-2013</b></p> <p>The Leader of the Council :</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Approved the new appointment opportunities as detailed in Appendix A;</li> <li><input type="checkbox"/> Approved the removal of appointment opportunities at Appendix B; and</li> <li><input type="checkbox"/> Determined the contested appointments detailed in Appendix C for the municipal year 2012/13 ending at the next Annual Meeting of Council.</li> </ul>
<p>Councilor Cereste</p> <p>1 August 2012</p>	<p>AUG12/CMDN/073</p>	<p><b>Cowgate Enhancement Scheme - Appointment of Contractor Using the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF1)</b></p> <p>The Cabinet Member authorised officers to:</p> <ol style="list-style-type: none"> <li>1. Enter into a contract with Ringway Infrastructure Services Limited, which is part of the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF 1), to construct Cowgate Enhancement Scheme for the Target Cost sum of up to £800,000; and</li> </ol>



		<p>2. Authorise the Head of Planning, Transport and Engineering Services, in consultation with the Leader of the Council and Cabinet Member for Resources, to vary this contract when required, subject to; (i) available budget being in place; (ii) the total sum of each variation not exceeding £100,000; and (iii) the variation(s) do not exceed the total sum of works permitted under the framework contract.</p>
<p>Councillor Scott 3 August 2012</p>	<p>AUG12/CMDN/074</p>	<p><b>Award of Contract - Extension to Clare Lodge to provide four additional lounge areas (Phase Five B)</b></p> <p>The Cabinet Member authorised the award of the contract for the extension to Clare Lodge to provide four additional lounge areas with associated facilities to V Couzens (Stamford) Ltd for the sum of £631,916.64.</p>
<p>Councillor Holdich 3 August 2012</p>	<p>AUG12/CMDN/075</p>	<p><b>All Saints Primary School - Transfer of Funding for New School to Extend Age Range</b></p> <p>The Cabinet Member authorised the transfer of £5,000,000 to the Diocese of Peterborough for the building of a new all through Voluntary Aided Primary School to enable the extension of the age range at All Saints Junior School.</p>
<p>Councillor Seaton 03/08/2012</p>	<p>AUG12/CMDN/076</p>	<p><b>National BMX 2012 Event - Peterborough City Council Sponsorship</b></p> <p>The Cabinet Member authorised a grant to The Peterborough Phantoms BMX Club in the form of provision of amenity facilities for participants and spectators at the Peterborough 2012 BMX national series event at a cost of up to £4,000.</p>
<p>Councillor Lee and Councillor Seaton 13 August 2012</p>	<p>AUG12/CMDN/077</p>	<p><b>Waste 2020 Programme: Energy from Waste Facility and Other Associated Works and Services</b></p> <p>The Cabinet Members agreed:</p> <p><b>Energy from Waste Facility (including construction of a waste transfer station, weighbridge and site infrastructure and services associated in operating the Energy from Waste Facility):-</b></p> <ol style="list-style-type: none"> <li>(1) To identify the name of the preferred bidder for the energy from waste facility as Viridor Waste Management Limited which submitted the most economically advantageous tender;</li> <li>(2) To agree that on expiry of the call-in period relating to this decision, Viridor Waste Management Limited be formally appointed as preferred bidder for the contract on suitable conditions to include award of the contract subject to:-</li> </ol>

		<ul style="list-style-type: none"> <li>- expiry of the Alcatel (standstill period);</li> <li>- satisfactory resolution of any outstanding matters and completion of a suite of legal documents applying to the contract;</li> </ul> <p>(3) To grant a 33 year contract which includes a 3 year construction period and 30 year operating period;</p> <p>(4) To authorise the Executive Director – Strategic Resources, in conjunction with the Solicitor to the Council, to determine any issues that may require resolution and to authorise any action to enable the suite of legal documents to be completed, to include finalising the business case referred to in the budget recommendation below; and</p> <p><b>Interim Services:</b></p> <p>(5) To decline to exercise the option for interim management of the waste transfer station by the preferred bidder as referred to in the invitation for final tenders; and</p> <p>(6) To award the interim management services to Enterprise Peterborough and include them in the Enterprise Peterborough strategic partnership subject to finalising its inclusion in that partnership.</p> <p><b>Budget:</b></p> <p>(7) To approve:-</p> <ul style="list-style-type: none"> <li>(a) the differing capital and revenue costs resulting from this project when compared to the Medium Term Financial Strategy, as the project requires higher capital investment initially but guarantees greater revenue savings over the life of the project to more than offset this initial investment;</li> <li>(b) a reduction in the capital budget for the new materials recycling facility of £1.5m to be off set against an increase in the capital budget for the energy from waste facility;</li> <li>(c) an overall net increase of £16.019m in the capital budget, from £59.838m to £75.857m, taking into account the reduction in (a) above to support the investment required in the energy from waste facility;</li> <li>(d) the use of the Invest to Save budget agreed by Council for these purposes to support the net increase in the capital budget;</li> <li>(e) to note the revenue savings being built into the next Medium Term Financial Strategy as a result of this project; and</li> <li>(f) provided that this project continues to demonstrate savings to the Council and a continued adherence to the Invest to Save principles, to authorise the Executive Director</li> </ul>
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		<p>– Strategic Resources to agree the final price for the project when the notice to proceed is given as price may vary depending on the exchange rate and the agreed indexation at that time.</p> <p><b>Household recycling facility:</b></p> <p>(8) To authorise the Executive Director – Strategic Resources to examine the feasibility of a new household recycling facility potentially located at the former RSG building in Fengate.</p> <p><b>Combined heat and power and district heating:</b></p> <p>(9) To authorise the Executive Director – Strategic Resources to examine the feasibility for combined heat and power and district heating and the infrastructure and networks necessary to support these;</p> <p>(10) To authorise a supplementary budget of £500,000 for this purpose.</p> <p><b>Professional services:</b></p> <p>To confirm authority for the final spend of up to £5.5m on professional advisers costs on all the various projects included in the whole Waste 2020 Programme (approximately 7% of the project budget).</p>
Councillor Holdich 10 August 2012	AUG12/CMDN/078	<p><b>Appointment of Authority Governor - Stanground Academy</b></p> <p>The Cabinet Member appointed Councillor Irene Walsh who had been nominated by the Academy council.</p>
Councillor Cereste 13 August 2012	AUG12/CMDN/079	<p><b>Grant to Peterborough 900 Campaign WREN Funding Application</b></p> <p>The Cabinet Member authorised a grant of £6,149 to Peterborough Cathedral to support its Peterborough 900 campaign relating to Heritage and Education developments.</p>
Councillor Seaton 28 August 2012	AUG12/CMDN/080	<p><b>Natural Environment Grant Scheme 2012/13</b></p> <p>The Cabinet Member authorised the Executive Director Operations to award grants to voluntary and not-for-profit organisations to carry out environmental projects in the Peterborough area as part of the Natural Environment Grant Scheme 2012/13.</p>
Councillor Hiller 30 August 2012	AUG12/CMDN/081	<p><b>Estate Road Construction Specification 2012</b></p> <p>The Cabinet Member approved the adoption of the Estate Road Construction Specification 2012 to replace</p>

		the current 2004 version (approved March 2004).
Councillor Cereste  3 September 2012	SEP12/CMDN/082	<p><b>Amendment to Community Leadership Fund (CLF) Procedures</b></p> <p>The Leader authorised an amendment to the procedure for the allocation of funds under the CLF scheme to provide that:</p> <ul style="list-style-type: none"> <li>• each ward member should, if requested by all ward members, receive an equal share of the CLF money for that ward; and</li> <li>• if a ward member wishes to work with other elected members within the ward they can do so or use their individual allocation of the fund without requiring approval of other ward members.</li> </ul> <p>There would still be scrutiny of each request through existing procedural checks.</p>
Councillor Hiller  4 September 2012	SEP12/CMDN/083	<p><b>Street Lighting Efficiency Project and Street Lighting Column Replacement - Contractor Award</b></p> <p>The Cabinet Member for Housing, Neighbourhoods &amp; Planning approved the contract award for the Street Lighting Efficiency and Street Lighting Column Replacement Programme to Birse Civils Limited under the Midlands Highway Agency MSF1 Framework Agreement commencing September 2012 for the value of £1,974,918.21.</p>
Councillor Seaton  7 September 2012	SEP12/CMDN/084	<p><b>Sale of surplus former residential care home - Eye</b></p> <p>The Cabinet Member for Resources in consultation with the Leader of the Council authorised the Executive Director of Strategic Resources to sell surplus land and buildings at Walsingham Way, Eye by private treaty or public auction.</p>
Councillor Hiller  7 September 2012	SEP12/CMDN/085	<p><b>Roundabout Junction 5 and Boongate West Widening Scheme - Contract Award</b></p> <p>The Cabinet Member authorised officers to enter into a contract with Ringway Infrastructure Services Limited, which is part of the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF 1), to construct Junction 5 Improvement Scheme (Boongate West Widening) for the Target Cost sum of up to £1,100,000.</p>
Councillor Holdich  6 September 2012	SEP12/CMDN/086	<p><b>Appointment of Authority Governor - Caverstede Early Years</b></p> <p>The Cabinet Member appointed Mr Ian McMullon as authority governor to Caverstede Early Years nominated by Cllr J Shearman on behalf of the Labour Group.</p>

Councillor Holdich 6 September 2012	SEP12/CMDN/087	<b>Appointment of Authority Governor - Old Fletton Primary School</b> The Cabinet Member appointed Mrs Margaret Thulbourn as authority governor to Old Fletton Primary School nominated by Cllr J Shearman on behalf of the Labour Group.
Councillor Holdich 6 September 2012	SEP12/CMDN/088	<b>Appointment of Authority Governor - Hampton Vale Primary School</b> The Cabinet Member appointed Mrs Katy Softley as authority governor to Hampton Vale Primary School nominated by the Governing Body.
Councillor Holdich 6 September 2012	SEP12/CMDN/089	<b>Appointment of Authority Governor - Stanground St John's (VC) Primary School</b> The Cabinet Member appointed Mrs Rebecca Marrs as authority governor to Stanground St John's (VC) Primary School nominated by the Governing Body.
Councillor Holdich 6 September 2012	SEP12/CMDN/090	<b>Appointment of Authority Governor - Werrington Primary School</b> The Cabinet Member appointed Ms Susan Gage as authority governor to Werrington Primary School nominated by the Governing Body.
Councillor Seaton	SEP12/CMDN/095	<b>Housing Related Support Programme - Specific Grant Agreements for Housing Related Support Services - 1st October 2012 to 31st March 2013</b>  The Cabinet Member for Resources authorised the award of specific grant agreements for the continued provision of housing related support funded by the Supporting People programme to the following organisations for the period of 1 <sup>st</sup> October 2012 to 31 March 2013:  Terence Higgins Trust - £13,333.50 Peterborough & Fenland MIND – £10,666.80 NACRO - £17,600.22
Councillor Holdich 21 September 2012	SEP12/CMDN/102	<b>Appointment of Authority Governor - Parnwell Primary School</b> The Cabinet Member appointed Mr Jan Andresen as Authority Governor to Parnwell Primary School as nominated by the governing body.
Councillor Holdich 21 September 2012	SEP12/CMDN/103	<b>Appointment of Authority Governor - Dogsthorpe Junior School</b> The Cabinet Member appointed Mr Jason Mumby as authority governor to Dogsthorpe Junior School as nominated by the local authority.

Councillor Holdich  21 September 2012	SEP12/CMDN/104	<b>Appointment of Authority Governor - Stanground St John's Primary School</b>  The Cabinet Member appointed Mr Christopher York as authority governor to Stanground St. John's Primary School as nominated by the local authority.																												
Councillor Holdich  21 September 2012	SEP12/CMDN/105	<b>Appointment of Authority Governor - Welland Primary School</b>  The Cabinet Member appointed Mr James Winstone as authority governor to Welland Primary School as nominated by the local authority.																												
Councillor Seaton  1 October 2012	OCT12/CMDN/113	<b>Grants to not for profit organisations</b>  The Cabinet Member for Resources authorised the award of grants to voluntary and community sector organisations as follows:  <b>Voluntary sector organisations – for the period 1<sup>st</sup> October 2012 to 31<sup>st</sup> March 2013 only:</b>  <table> <tr><td>Age Concern</td><td>£40,475</td></tr> <tr><td>Community Action Peterborough</td><td>£ 825</td></tr> <tr><td>DIAL Peterborough</td><td>£16,325</td></tr> <tr><td>Gladstone Connect</td><td>£11,135</td></tr> <tr><td>Peterborough Citizens' Advice</td><td>£58,800</td></tr> <tr><td>Peterborough Council for Voluntary Service</td><td>£32,420</td></tr> <tr><td>Peterborough Race Equality Council</td><td>£29,810</td></tr> <tr><td>Peterborough Women's Aid</td><td>£32,380</td></tr> <tr><td>Senior Citizen's Forum</td><td>£ 250</td></tr> <tr><td>Victim Support</td><td>£ 4,425</td></tr> <tr><td>Peterborough Women's Centre</td><td>£ 9,000</td></tr> <tr><td>WRVS</td><td>£11,140</td></tr> <tr><td>Peterborough Mediation</td><td>£ 9,760</td></tr> <tr><td>Peterborough Workspace</td><td>£35,000</td></tr> </table> Total £291,745.	Age Concern	£40,475	Community Action Peterborough	£ 825	DIAL Peterborough	£16,325	Gladstone Connect	£11,135	Peterborough Citizens' Advice	£58,800	Peterborough Council for Voluntary Service	£32,420	Peterborough Race Equality Council	£29,810	Peterborough Women's Aid	£32,380	Senior Citizen's Forum	£ 250	Victim Support	£ 4,425	Peterborough Women's Centre	£ 9,000	WRVS	£11,140	Peterborough Mediation	£ 9,760	Peterborough Workspace	£35,000
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<b>COUNCIL</b>	<b>AGENDA ITEM No. 13</b>
<b>10 OCTOBER 2012</b>	<b>PUBLIC REPORT</b>

### **NOTICES OF MOTION**

The following notices of motion have been received in accordance with Standing Order 15.2:

#### **1. Motion from Councillor David Harrington**

That this Council:

1. Requests that Cabinet reviews and overturns its decision made on 10 July 2012 relating to the use of land on the farm estate for non-agricultural purposes;
2. Requests that Cabinet advises the tenant farmers on the proposed farmland that their tenancies are secure for future years; and
3. Agrees that valuable farmland should be maintained to provide jobs and locally produced food for future generations.

#### **2. Motion from Councillor John Fox**

That this Council:

1. Recognises and commends the dedicated work carried out by the volunteers working in our local communities and requests that the Cabinet Introduces a Citizens Award Scheme to formally recognise the contributions made by volunteers within the local communities; and
2. Agrees that the make up of a Citizen's Award Scheme panel, that agrees the nominations, the nature of the award and presentation ceremony, be formed by a representative from each political group along with an equal number of independent members ensuring that it is non-political, transparent and fair.

#### **3. Motion from Councillor Nick Sandford**

That this Council:

1. Rescinds the decision of this Council on 28 February 2007 to establish an energy from waste facility in Peterborough;
2. Notes that in rescinding that 2007 decision, the recent executive decision to enter into a contract for the provision of an energy from waste facility at Fengate will no longer be in accordance with Council policy;
3. Requests that officers bring a report back to Council to consider all alternative waste treatment technologies available and options for further increasing waste reduction and recycling; and
4. Should have a full and open public debate on those alternatives and their financial costs and environmental impacts before proceeding further with any procurement process.

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<b>COUNCIL</b>	AGENDA ITEM No. 14(a)
<b>10 OCTOBER 2012</b>	<b>PUBLIC REPORT</b>

**PETERBOROUGH CITY COUNCIL PAY POLICY STATEMENT FOR 2012/13**

<b>R E C O M M E N D A T I O N S</b>
FROM : Solicitor to the Council, in consultation with the Cabinet Member for Community Cohesion & Safety, Cllr Irene Walsh
That Council: Adopts the revised pay policy statement appended to this report.

**1. PURPOSE & REASON FOR THE REPORT**

Council approved the Pay Policy Statement for 2012/13 on 22 February 2012. Following the transfer of Adult Social Care Staff on 1<sup>st</sup> March 2012 this report asks council to approve the revised Pay Policy Statement for 2012/13.

**2. BACKGROUND**

- 2.1 On 1<sup>st</sup> March 2012 Adult Social Care Staff transferred back from the PCT to the council. They transferred under the Transfer of Undertakings (Protection of Employment) (TUPE) Regulations 2006 and as such many of their terms and conditions, including remuneration, had some level of protection.
- 2.2 The council reviewed the impact of the transferring staff on the Pay Policy and this revised Pay Policy Statement is now referred back to council.

**3. THE POLICY**

- 3.1 There are a higher number of lower paid staff in Adult Social Care and this has impacted on the original data in the pay policy, particularly in relation to the ratios of the remuneration of the highest paid to lowest paid, and the highest paid to average earnings.
- 3.2 The average remuneration for those employees on grades 1 to 5 (this includes staff on NHS bands 1 and 2) has decreased from £15,931 to £14,537. The ratio of the Chief Executive's remuneration to the lowest paid employee has increased from 10.68 : 1 to 11.7 : 1, and the ratio of the Chief Executive's remuneration to the median average remuneration across the workforce has increased from 6.11 : 1 to 6.68 : 1.
- 3.3 Those roles in Adult Social Care falling within the definition of "chief officers" have now been included in the revised Policy.

#### **4. IMPLICATIONS**

##### **(i) FINANCIAL IMPLICATIONS**

There are no specific financial implications to the approval of the revised Pay Policy Statement. The contents of the Statement are consistent with the current approach to remuneration and will not result in a change to the remuneration package to any employee. The current remuneration of employees is accounted for in the 2012/13 budget proposals.

##### **(ii) LEGAL & HUMAN RESOURCES IMPLICATIONS**

It is a requirement of the Localism Act 2011 that the council must approve a Pay Policy Statement. Once the Pay Policy Statement is passed, all decisions relating to remuneration must be made in accordance with it. If amendments are required, they can be made by resolution at a subsequent council meeting. As soon as practicable after approving or amending its Pay Policy Statement council must publish it in such manner as it thinks fit, which must include publication on the authority's website.

##### **(iii) EQUALITIES IMPLICATIONS**

The Council's Pay Policy is consistent with its obligations as an employer to comply with equality duties. It ensures that all employees are rewarded fairly and objectively, without discrimination, for the work that they undertake on behalf of the council, and provides an objective mechanism to review pay dispersal throughout the council.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

Department of Communities and Local Government (DCLG) guidance "Openness and accountability in local pay: Draft guidance under section 40 of the Localism Act" November 2011

Hutton Review of Fair Pay in the Public Sector: Final Report March 2011

## PAY POLICY STATEMENT FOR 2012/13

### 1. Purpose of the Policy

- 1.1 The council is required by ss38 to 43 of the Localism Act 2011 to produce an annual pay policy statement. It must be approved by Full Council each year by 31 March prior to the financial year to which it relates, and must then be published on the council's website.
- 1.2 The statement sets out the council's policy with regard to:
  - The remuneration of chief officers (as defined in 4.1);
  - The remuneration of the lowest paid employees (as defined in 6.2); and
  - The relationship between chief officers' remuneration and that of officers who are not chief officers.
- 1.3 It is important to note that this policy is not proposing changes to the approach to the remuneration of chief officers, it is simply codifying the council's current approach, as required by the Localism Act.
- 1.4 Remuneration includes salary or payment under a contract for services, expenses, bonuses, performance related pay and severance payments.
- 1.5 The objectives of this policy are:
  - 1.5.1 to set remuneration at a level sufficient to attract and retain adequately experienced, trained and qualified individuals to deliver the council's priorities,
  - 1.5.2 to reflect fairness and equality of opportunity, and
  - 1.5.3 to set out the council's approach to remuneration in a fair and transparent manner.

### 2. Pay Framework

- 2.1 The Council's pay framework was implemented in April 2007 in line with national guidance, with the grade for each role being determined by a job evaluation process. This followed a national requirement for all local authorities, and a number of other public sector employers, to review their pay

and grading frameworks to ensure fair and consistent practice for different groups of workers with the same employer. As part of this the council determined a local pay framework for NJC posts, up to grade 15.

- 2.2 In exceptional circumstances, basic pay for any officer may be supplemented by a market supplement if market evidence on demand for these skills supports it. This will be agreed by the Chief Executive and the Head of Human Resources.
- 2.3 This pay policy statement does not relate to:
- teaching staff and associated youth and school advisory roles where pay is governed by national consultation groups
  - contractors
  - companies wholly or partially owned by the council
  - the receipt or distribution of any payments received by the Chief Executive in her role as Returning Officer

### **3. Pay Awards**

- 3.1 The council's policy on pay awards for all employees, including chief officers, is to follow national negotiations. There has been no annual pay award to any group of staff since April 2009, and the last pay award for chief officers was in April 2008.
- 3.2 The Council will implement any national settlement reached in respect of the financial year 2012/13, however it is anticipated that there will be no such settlement, and that there will be a further freeze for all officers.

### **4. Definition of Chief Officers**

- 4.1 As is required by the Localism Act, for the purpose of this policy, chief officers are defined as:
- Head of Paid Service (Chief Executive)
  - Monitoring Officer (Solicitor to the Council)
  - S151 Officer (Executive Director - Strategic Resources)
  - Statutory Chief Officers : Executive Director - Children's Services & Executive Director - Adult Social Services
  - Non-Statutory Chief Officers : Executive Director - Operations and any post that reports directly to the Chief Executive (other than administrative posts)
  - Deputy Chief Officers: anyone who reports directly to a statutory or non-statutory chief officer (other than administrative posts).
  - Any self-employed individual engaged by the council in one of the categories above

A list of posts and officers included in this definition is attached at Appendix 1.

## **5. Policy relating to remuneration of Chief Officers**

- 5.1 The current policy relating to the remuneration of chief officers is that it is broadly based on evaluation under the Hay system, but has also historically been mainly market driven. Salary on appointment has regard to the relative size and challenge of the role compared with other chief officer roles within the council, and account is also taken of other relevant available information, including the salaries of chief officers in other similar sized councils.
- 5.2 Full Council is responsible for approving the appointment or dismissal of the Head of Paid Service (Chief Executive), the s151 Chief Finance Officer (Executive Director – Strategic Resources) and the Monitoring Officer (Solicitor to the Council) following the recommendation of such an appointment or dismissal by Employment Committee, which will include a recommendation on the appropriate remuneration on appointment. All Cabinet members have a right to object to the appointment or dismissal before the recommendation is made.
- 5.3 Employment Committee is responsible for approving the appointment (including remuneration) or dismissal of all other Directors and Heads of Service, only some of whom are chief officers. All Cabinet members have a right to object to the appointment or dismissal.
- 5.4 The council does not use performance related pay for chief officers, nor does it pay bonuses. It has not ruled out that it may introduce some performance related pay in the future, but this will be dependent upon gaining Silver Investors in People status, and further developing its Performance Development Review (PDR) system, and managerial training, so that it can be satisfied that it has a sufficiently sophisticated system to ensure that any performance related pay system is fairly applied in accordance with employment legislation.
- 5.5 Incremental progression for chief officers is not automatic and in practice there is rarely any incremental progression for chief officers. Any progression is at the discretion of the chief executive and appropriate cabinet member, and is normally linked to a change in responsibilities, or agreed on recruitment following an initial period in the role. This contrasts with salary progression for NJC evaluated posts where increments are paid in accordance with agreed council policy, usually on an annual basis. Incremental progression for NJC evaluated jobs is automatic within the pay range for the job, and takes place until the maximum incremental point within the pay range is achieved. Thereafter the employee is only eligible for any annual cost of living award negotiated by the appropriate bodies.
- 5.7 Information relating to the remuneration of Senior Officers is published annually in the statement of accounts, and also in accordance with the Department of Communities and Local Government's (DCLG) Transparency Code. The Council will continue to follow these requirements when determining disclosure for chief officers. Information in relation to payments made under a contract for services, (for Chief Officers who are self-employed) will be published at the same time.

## **6. Policy relating to remuneration of the council's lowest paid employees**

- 6.1 The Localism Act requires the council to determine who its lowest paid employees are. It may adopt any definition which most appropriately fits local circumstances, providing it explains in the policy why that definition has been adopted.
- 6.2 For the purpose of this policy, the Council defines its lowest paid employees as those in the bottom 10% of employees by remuneration. This includes those on grades 1 to 5. These grades have been objectively evaluated against their job content, in accordance with the NJC scale. It also includes staff on NHS bands 1 and 2. There are approximately 150 employees in this bracket at the time of writing this policy. The average remuneration package for those employees is in the region of £14,537. For employees who work part-time, their salary is calculated pro rata of the full-time equivalent. The transfer of adult social care staff back to the council from the PCT on 1<sup>st</sup> March 2012, has decreased the average remuneration package of the bottom 10% from £15,931, as there is a high number of lower paid staff in that service.
- 6.3 Various options for the definition of lowest paid employees have been considered with the Cabinet Member for Community Cohesion and Safety (who is the portfolio holder for Human Resources). Her preference and recommendation to council is to adopt the definition explained above. This definition has been selected because it captures a meaningful number of employees and avoids the distortions that might occur with a very small group, or the excessive averaging that would be required if a larger group was used, such as the lowest quartile. This definition has been agreed with the relevant trade unions.
- 6.4 Former council employees who have transferred to external contractors with whom the authority has contracted to perform services are excluded from this definition.

## **7. Policy relating to remuneration of all employees**

- 7.1 The council's policy is to differentiate between remuneration of its employees by setting different levels of basic pay to reflect differences in responsibility, but not to differentiate on other allowances, benefits and payments it makes. The council has separate policies relating to travel and subsistence, redundancy, relocation, and other entitlements, and does not differentiate between chief officers and those who are not chief officers in respect of entitlement to these benefits. Similarly, all officers who work on elections are entitled to payment for specific roles such as count supervisor or count assistant, at rates agreed each year by the Returning Officer, and the rates agreed relate specifically to the election role undertaken, and not to the grade or employment status of the officer undertaking the role.
- 7.2 Mobile phones
- Officers including chief officers, are entitled to be provided with a mobile phone or other personal data device if it is necessary to carry out their duties. Personal use is permitted, but must be reimbursed in accordance with council policies, so this is not classified as a benefit in kind for tax purposes.

### 7.3 Policy on receipt of salary & pension

The Local Government Pension Scheme (LGPS) does not allow current employees to receive their pension at the same time as their salary unless it is under a flexible retirement arrangement. New starters may join who are already in receipt of a pension from previous service in the LGPS or another pension provider. It is also the council's policy not to re-engage officers who have left the council on a redundancy basis, except in exceptional circumstances where the Chief Executive considers it necessary for continuity of an essential service.

### 7.4 Enhancement of pension benefits

Most employees are eligible to join the local government pension scheme, which in certain circumstances provides for the exercise of discretion that allows retirement benefits to be enhanced. Pension regulations require the council to issue a written policy statement on how it will exercise the various discretions provided within the scheme, and this is published as a separate document entitled "Local Government Pension Scheme Discretionary Policy". That policy was approved by Employment Committee in March 2010. Under the policy, the council will consider each case on its merits, but its usual policy is not to enhance benefits for any of its employees, with no distinction made between chief officers and those who are not chief officers. Different rules apply to those in the Teachers Pension Scheme

### 7.5 Termination of employment

In relation to the termination of employment, the council will have due regard to the making of any appropriate payments where it is in the council's best interests. Any such payments will be in accordance with contractual or statutory requirements and take into account the potential risk and liabilities to the council, including any legal costs, disruption to services, impact on employee relations and management time. The council will have specific regard to the legal requirements which apply to the termination of employment of the Head of Paid Service, the s151 Officer, and the Monitoring Officer.

## **8. The relationship between the remuneration of the council's chief officers and those who are not chief officers**

- 8.1 The Localism Act requires the council to state the relationship between the remuneration of chief officers and those who are not chief officers, and leaves the council the flexibility to determine how to express this. This was considered in the Hutton report, which was asked to explore the case for a fixed limit on pay dispersion in the public sector through a requirement that no public sector manager can earn more than 20 times the lowest paid person in the organisation. Hutton concluded that this was not helpful, and that the most appropriate metric is the top to median earnings. However, the council would not expect that the remuneration of its highest paid officer would exceed 20 times the remuneration paid to its lowest paid employee, except in exceptional circumstances, which must be specifically authorised by the Employment Committee and reviewed annually. The Chief Executive's

remuneration is currently 11.7 times the remuneration of the lowest paid employees.

This is summarised below:

<b>Chief Execs salary</b>	£170,175
<b>Lowest salary (using bottom 10%)</b>	£14,537
<b>Ratio</b>	11.7 : 1

- 8.2 Hutton considered that the most appropriate metric to track the pay dispersion across the organisation is the multiple of the remuneration of the Chief Executive to the median average remuneration across the organisation's workforce.

The current calculation and ratio is as follows:

	<b>Median average remuneration</b>
<b>Chief Exec's salary</b>	£170,175
<b>Average</b>	£25,472
<b>"pay multiple" ratio</b>	6.68 : 1

- 8.3 The median average remuneration is calculated as follows:

the full time equivalent salaries of every employee are listed in order of value, and the value of the employee in the middle is used. In this case, the council currently has 1504 employees covered by this pay policy. When all of these salaries are listed in order, the total salary package of the 752nd employee is £25,472

- 8.4 A graph showing pay dispersal across the council as at July 2012 is included at Appendix A. This is likely to fluctuate as the shape of the council changes, particularly if services are transferred into, or out of the council's control.
- 8.5 The transfer of adult social care staff into the council with effect from 1<sup>st</sup> March 2012 saw the average remuneration reduce from £27,849. The ratio increased as a consequence from 6.11 to 6.68, but it must be made clear that this is not as a result of any increase in chief officers' pay.

## 9. Review of the Pay Policy Statement.

- 9.1 As has been referred to within this report, the Adult Social Services function transferred from the PCT to the council with effect from 1<sup>st</sup> March 2012. There are some officers who fall within the definition of chief officers for the purposes of this policy, and as already referred to, there has been an impact on the relationship between the remuneration of chief officers and those who



are not chief officers. It is proposed that following the transfer, the pay policy is revised, and an amended pay policy brought back to council for approval.

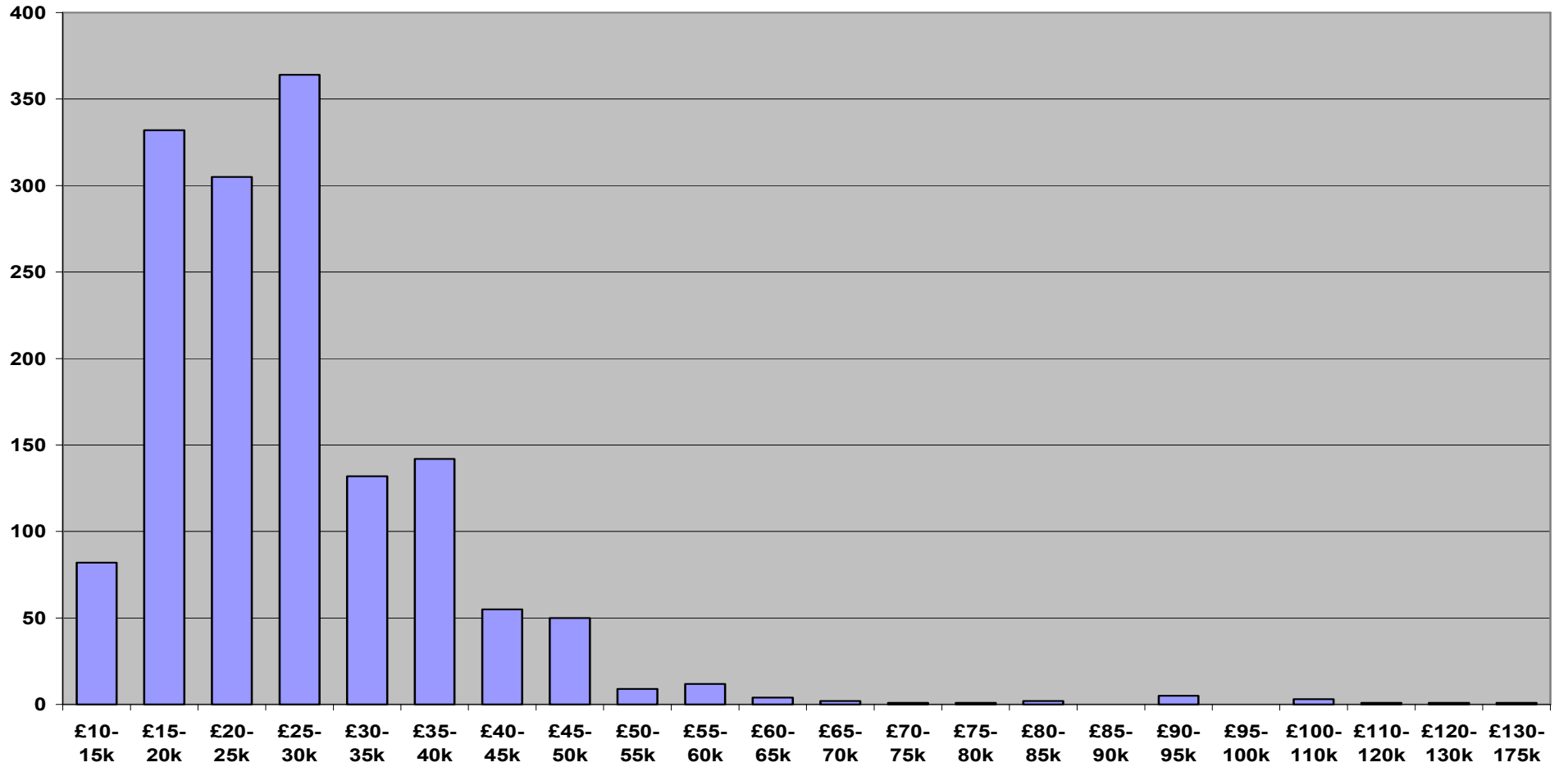
- 9.2 Thereafter, this policy will be kept under review in the light of external best practice and legislation, internal data on recruitment and retention, and external pay data. Any changes will be discussed with all stakeholders including recognised trade unions before being presented to council for approval. Council will approve its Pay Policy Statement at least on an annual basis, normally at the council meeting in February when the council's budget is considered.

## **10. Notes**

- 10.1 this pay policy statement is not intended to be a statement of terms and conditions for a chief officer's employment contract;
- 10.2 nothing in this pay policy statement is intended to revoke other council policies related to pay, or terms and conditions of employment;
- 10.3 this pay policy statement has been prepared having regard to the guidance given by the Secretary of State in relation to sections 38 to 43 of the Localism Act 2011.

**APPENDIX A :LIST OF ROLES INCLUDED IN THE DEFINITION OF CHIEF OFFICER AS DEFINED IN 4.1 OF THE PAY POLICY**

<b>ROLE</b>	<b>OFFICER IN POST AT 1<sup>st</sup> October 2012</b>
Chief Executive (Head of Paid Service)	Gillian Beasley
Solicitor to the Council (Monitoring Officer)	Helen Edwards
Executive Director – Strategic Director (s151 officer)	John Harrison
Statutory Chief Officers: Executive Director – Children’s Services Executive Director - Adult Social Services	Malcolm Newsam (Interim) Terry Rich (Interim)
Non-statutory Chief Officers: Executive Director - Operations	Paul Phillipson
Assistant Director – Service Delivery - Adult Social Services	Jana Burton
Assistant Director - Strategic Commissioning – Adult Social Services	Tim Bishop
Assistant Director - Quality Information and Performance – Adult Social Services	Tina Hornsby
Head of Growth & Regeneration	Andrew Edwards
Head of Strategic Communications	Claire Hughes
Head of Legal Services	Kim Sawyer
Head of Governance	Diane Baker
Legal Services Practice Manager	Elliot Smith
Head of Strategic Finance	Steven Pilsworth
Head of Business Transformation	Paul Tonks (Interim)
Head of Human Resources	Mike Kealey (interim)
Deputy Chief Officers: Assistant Director Education & Resources Assistant Director Strategic Commissioning & prevention Assistant Director Safeguarding Families & Communities	Jonathan Lewis Wendi Ogle-Welbourn  Sue Westcott
Head of Commercial Operations	Annette Joyce
Head of Business Support	Karen Franklin
Head of Neighbourhoods	Adrian Chapman
Head of Planning Transport & Engineering	Simon Machen



**APPENDIX B : GRAPH SHOWING PAY DISPERSAL ACROSS THE COUNCIL**

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<b>COUNCIL</b>	AGENDA ITEM 14(b)
<b>10 OCTOBER 2012</b>	<b>PUBLIC REPORT</b>

## **BUDGET AND POLICY FRAMEWORK – REVISED BUDGET TIMETABLE**

<b>R E C O M M E N D A T I O N S</b>
<b>FROM</b> : Executive Director Strategic Resources
That Council:
<ol style="list-style-type: none"> <li>1. Approve a revised budget process and timetable that includes commencing budget consultation during January 2013.</li> </ol>

### **1. PURPOSE AND REASON FOR REPORT**

1.1 The September Cabinet meeting considered a report 'Medium Term Financial Strategy 2013/14 to 2022/23' and within this report (paragraph 7.2ii) considered that it maybe necessary to review the budget process and timetable due to the fundamental changes in local government funding arrangements from 2013/14 in accordance with the council's constitution. This report is presented to Full Council regarding a proposed budget process and timetable.

1.2 The current budget consultation process is outlined in Part 4, Section 6 - Budget and Policy Framework Procedure Rules:

2.1 *Commencing in the September immediately preceding the financial year to which the Budget relates the Cabinet shall consider the Council's Budget and Financial Strategy; including provisional cash limits for the forthcoming financial year and its medium term financial plan, together with the Council's Corporate Strategy. In doing so the Cabinet shall consult with local stakeholders and the Sustainable Growth Scrutiny Committee. Cabinet Members may also consult and seek advice from other Scrutiny Committees and Commissions about relevant service issues in relation to the formulation of budget proposals and the Corporate Strategy. Details of the Cabinet's consultation process shall be included in the Forward Plan. This process shall be completed no later than the publication of the provisional Revenue Support Grant (RSG) settlement in late November/early December immediately preceding the financial year to which the Budget and Corporate Strategy relates.*

2.2 *At least one month before the Budget and the Corporate Strategy is to be adopted the Cabinet shall publish both its Budget and Corporate Strategy proposals. Both these proposals shall set out full details of any consultations, representations and the views of the Sustainable Growth Scrutiny Committee received by the Cabinet during the process set out in paragraph 2.1 above and may also include any views on relevant service issues given by the other Scrutiny Committees and Commissions.*

- 1.3 The proposed process and timetable differs to this requirement, and as such requires Full Council approval.

## **2. BACKGROUND**

- 2.1. The Cabinet values the opinions and engagement of all residents, partner organisations, businesses and other interested parties as part of the budget setting process, not least to ensure that the council's priorities, accompanying strategies and policy documents are robust and right for Peterborough. The budget consultation process is integral to ensuring that available resources support council priorities and have regard to the impact of service users and businesses across Peterborough.
- 2.2. Ordinarily Cabinet would commence budget consultation during December and recommend budget proposals to Full Council during the February Cabinet meeting.
- 2.3. However, there are currently a number of issues that mean that releasing proposals during December would be challenging. For example, there remains great uncertainty over the future of local government funding nationally that may influence Cabinet proposals further. These issues include:
- i. Recent consultations on the local retention of business rates, localisation of council tax benefit reforms and education funding consultations that impact directly on local authority funding. Government consultation responses are likely to be published later in the autumn. The proposals within government's consultation on the localisation of business rates will have financial consequences on the council's funding arrangements from 2013/14. The council's concerns have been included in a response to government;
  - ii. The provisional local government finance settlement is expected to be announced later than usual in December. This is because it has recently been announced of the Chancellors Autumn Statement will not be published until 5 December. The local government finance settlement cannot be released before this. Indeed as it is expected that national spending controls affecting local government funding will be adjusted downwards, CLG may have considerable work to do before they can finalise the local government settlement; and
  - iii. There is a significant level of uncertainty about the settlement given the significant changes to the funding arrangements and potential changes to national spending levels outlined above.
- 2.4. Cabinet firmly believe that sustainable budgets over the medium term that support the council's priorities should be put forward. Cabinet would therefore intend to meet in January to consider budget proposals. This would mean that consultation would start in January, which is not dissimilar to the approach followed by other councils, and with the approach followed for this financial year. Commencing the consultation at this stage will still ensure that all residents, partner organisations, businesses and other interested parties have sufficient time to feed into the budget setting process before Full Council consider the budget on 20 February 2013.
- 2.6 There will also be knock effects on the timing of other meetings that support the process, including the following:
- Budget scrutiny;
  - Neighbourhood council consultation;
  - Other consultation events; and
  - February Cabinet (that makes the formal budget recommendation to Council).

Possible alternative dates will be discussed and agreed with relevant chairs of these meetings. A fully updated timetable will be communicated to all Members, as well as other interested parties as necessary.

- 2.7 It should also be noted that the potential dates for budget setting by the new Police Crime Commissioner could impact on the Council's timescales. As we collect their council tax, we can only approve our budget after they have done so. The emerging regulations seem to indicate that the Commissioner may not finalise their budget until after the planned Full Council meeting on 20<sup>th</sup> February 2013. The Council will continue to work with the Police Authority on the likely Commissioner budget process to see if this does impact and to propose a new Council meeting date as necessary.

### **3. ANTICIPATED OUTCOMES**

- 3.1. Based on the information contained within this report, Full Council to approve a revised budget process and timetable that includes commencing budget consultation during January 2013.
- 3.2. A similar report was presented to Full Council last year for a one off change in the process for setting the current budget with the expectation that the Budget and Policy Framework would be reviewed during 2012 to reflect possible changes anticipated through fundamental changes to local government funding arrangements from 2013/14. Until government publish legislation on the new funding arrangements which is unlikely to be until early next year, it is too early for the council to review and recommend if required a permanent change to the Constitution to coincide with setting the 2013/14 budget and therefore this revision is being considered for this round only, so is not presented as a permanent change to the Constitution.

### **4. IMPLICATIONS**

#### **Financial**

- 4.1. There are no financial implications.

#### **Legal**

- 4.2. The proposals in this report comply with all legal requirements.

#### **Equalities**

- 4.3. A full equalities impact assessment is undertaken as part of the budget setting process including consultation with vulnerable groups.

### **4. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985).

Council Constitution.

Review of other council's Budget and Policy Framework.

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